

To: The Finance, Resources and Customer Services Policy Board

On: 6th June 2018

Report by: The Chief Executive and the Director of Environment and Communities

Heading: Contract Authorisation Report for the Supply and Delivery of Domestic Boilers, Accessories and Sundry Items

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a Contract for the purchase of Domestic Boilers along with associated accessories and sundry items to Travis Perkins Trading Company Limited. Award of this contract will support the Council's Central Heating Upgrade Programme.
 - 1.2 The contract will be for a period of 2 years with an option to extend up to one further year and the value will not exceed £600,000.00 excluding VAT.
 - 1.3 The procurement of this Contract has been conducted in accordance with the requirements for further competition under the Scotland Excel Framework Agreement for the Supply of Plumbing and Heating Materials (17/14) and in accordance with the Council's Standing Orders relating to Contracts.
 - 1.4 A Contract Strategy was approved by the Director of Environment and Communities and the Strategic Procurement Manager in March 2018.
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2. Recommendations

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise:
- a) The Head of Corporate Governance to award a contract for the Supply and Delivery of Domestic Boilers, Accessories and Sundry Items, to the Travis Perkins Trading Company Limited;
 - b) The spend of up to a maximum value of £600,000.00 (excluding VAT); and
 - c) The initial contract period of 2 years, with the Council having the option to extend the contract for up to an additional 12 months or until a total maximum value of £600,000.00 (excluding VAT) is reached.
- 2.2 It is anticipated that the contract will commence on or around the 2nd July 2018. Confirmation of the actual date of commencement will be confirmed in the Council's Letter of Acceptance to the Travis Perkins Trading Company Limited.
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3. Background

- 3.1 This contract was tendered as a Mini Competition under Lot 5 (Boilers) of the Scotland Excel Framework Agreement for the Supply of Plumbing and Heating Materials (17/14).
- 3.2 The tender documents were made available, for electronic download, to the 6 Suppliers awarded onto Lot 5 of the Scotland Excel Framework through the publishing of the tender documents on the Public Contracts Scotland – Tender portal on the 4th April 2018.
- 3.3 By the closing date for receipt of tenders, 12 noon on the 20th April 2018, all 6 Suppliers had submitted bids. The bids were evaluated by a panel comprising representatives from Facilities Management, Housing Services and the Corporate Procurement Unit.
- 3.4 The Suppliers had already passed bid selection to be awarded onto the Scotland Excel Framework (this bid selection process did not conform to the ESPD as the framework was tendered prior to the ESPD coming into force). The Bid Selection criteria requirement for this project was therefore a condensed, non ESPD, set of questions. 2 Suppliers failed Bid Selection due to the offered boilers not complying with the published specification.

- 3.5 The remaining 4 Suppliers were then evaluated against a commercial / technical matrix weighting of 80% commercial / 20% technical. The Suppliers technical scores achieved through the Framework evaluation process were carried forward as the technical scores attributable to this procurement exercise. **Travis Perkins Trading Company Limited** was identified as the most economically advantageous tenderer on conclusion of the evaluation process. The scores achieved by each Supplier are detailed in the table below.

Supplier	Price Score	Technical Score	Total
Jewson Limited T/A Graham Group	79.10	12.75	91.85
Plumbstore (Plumbing and Heating Supplies) Scotland Limited	71.64	7.25	78.89
Travis Perkins Trading Company Limited	80.00	12.75	92.75
William Wilson Limited	79.68	12.50	92.18

- 3.6 Community benefits were not asked for within this mini competition but the spend through this contract will be included with the spend through the framework to drive the community benefits offered under the framework. The community benefits offered include;
- ~ Creation of apprenticeships.
 - ~ Work experience opportunities for local unemployed people.
 - ~ Funding for community projects.

Implications of the Report

- 1. Financial**
The cost for the supply and delivery of Domestic Boilers, Accessories and Sundry Items will be met through the Housing Recharge Account.
- 2. HR & Organisational Development**
None
- 3. Community/Council Planning –**
 - **Our Renfrewshire is well;**

Installation of energy efficient boilers to reduce running costs thereby reducing fuel poverty and promoting warm and comfortable homes.

- **Creating a sustainable Renfrewshire for all to enjoy;**
The specified boilers are amongst the most energy efficient available and will contribute to reducing the Council's carbon footprint.

4. Legal

The procurement of this Contract has been conducted in accordance with the requirements for further competition under the Scotland Excel Framework Agreement for the Supply of Plumbing and Heating Materials (17/14) and in accordance with the Council's Standing Orders relating to Contracts.

5. Property/Assets

The energy and fuel efficiency of the Council's housing stock, in which these boilers will be installed, will be improved.

6. Information Technology

None

7. Equality & Human Rights

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. Health & Safety

The successful Suppliers Health and Safety policy and accreditations were assessed by Scotland Excel prior to the Supplier being awarded onto the Framework.

9. Procurement

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

10. Risk

The successful Supplier's Insurance policies were assessed as appropriate by Scotland Excel prior to the Supplier being awarded onto the Framework. The Supplier provided copies of their insurance policies with their tender submission as evidence that the appropriate insurances were being maintained.

11. Privacy Impact

None.

12. Cosla Policy Position

Not applicable.

List of Background Papers

(a) Background Paper(s)
None

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