
To: Renfrewshire IJB Audit, Risk and Scrutiny Committee

On: 18 September 2023

Report by: Head of Health & Social Care

Heading: Health & Safety Update

1. Purpose

- 1.1. The purpose of this paper is to provide the IJB Audit Committee with an update on our incident report position from 1st January 2023 to 30th June 2023.
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2. Recommendations

It is recommended that the IJB Audit, Risk & Scrutiny Committee:

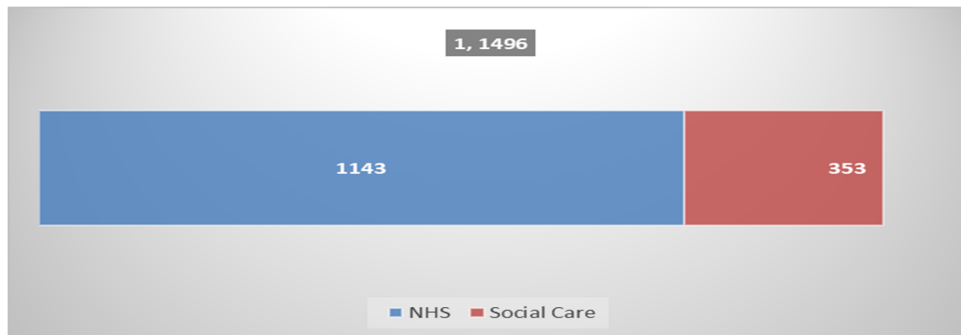
- Note the content of this paper.
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3. Reporting Systems

- 3.1 The information contained within this report has been pulled from a variety of systems including Datix, Business World and NHS Workforce Dashboards.
- 3.2 Following the implementation of the improved Business World programme there continues to be a few issues arising around the hierarchy of items. There is no dashboard/reporting facility available to managers and the reporting functions available are limited.
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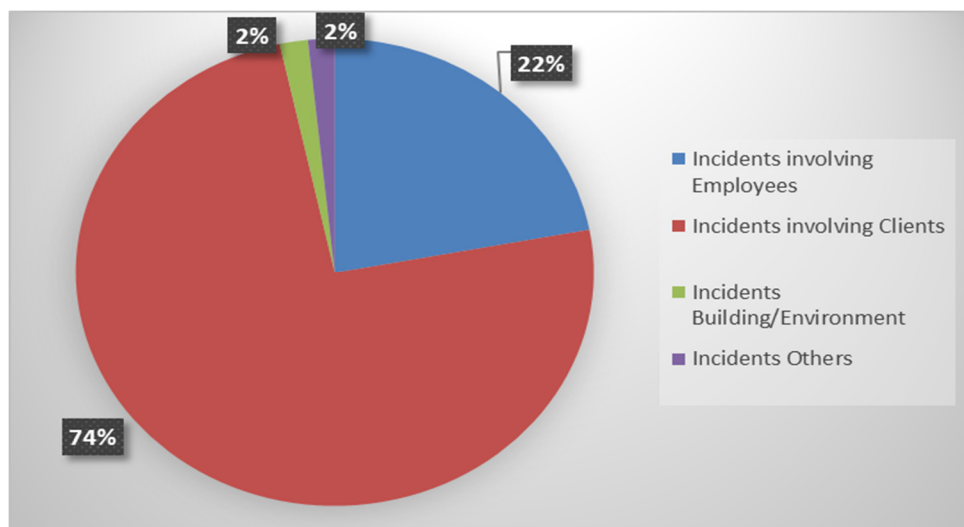
4. Incident Reporting

- 4.1 Figures obtained across the reporting systems indicate that there were **1496 (+285)** incidents reported in six months since 1st January – 30th June 2023 compared to **1211** raised from July – December 2022. This increase saw a 20% rise in incidents across NHS services and a 38% increase across Social Care services.

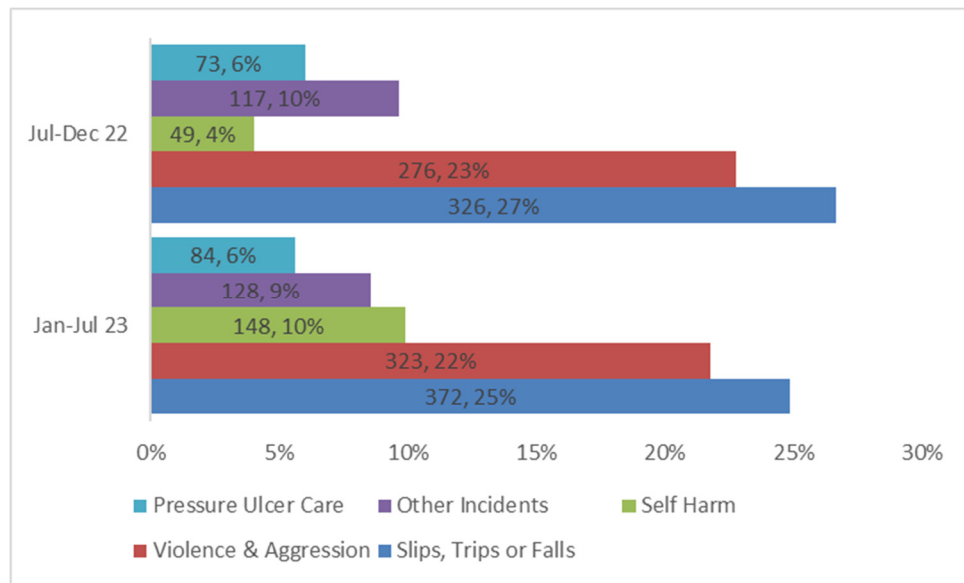


4.2 Since the rebuild of Business World there is no reporting function that provides a breakdown of incidents by who was involved, therefore at this time it is not possible to provide a breakdown of Social Care incidents.

4.3 The breakdown of incidents across NHS services remains in keeping with previous reports; **74% (+2%)** of incidents involving clients, **22% (-2%)** involving staff, **2% (=0)** of incidents involving Building/Environment and **2% (=0)** involving others.



4.3 The top 5 incident categories remain the same however there has been a slight amended to position with self-harm incidents increasing threefold to be the 3rd highest incident type in the first half of 2023 pushing other incidents into 4th most recorded incident.



4.3.1 The undernoted actions remain in place to help address the highest rates of incidents

- **Violence and Aggression:** A variety of training is available and actively sought across all services, particularly within our Mental Health Services where Violence & Aggression incidents are more prevalent. The Violence Reduction service is also available for staff to provide advice and support around violence reduction and de-escalation strategies.
- **Slips/Trips and Falls:** All accidents/incidents are investigated locally. Follow up actions are identified, risk assessments are reviewed and care plans updated. Mandatory e-learning modules are available together with face to face moving & handling training where appropriate to services.
- **Self Harm:** A programme of improvement works is ongoing across GGC wards to reduce the risk of self-harm within our mental health services. There is also a newly developed e-learning module created to increase ligature awareness available within learnpro together with the Adult Support & Protection module. Social Care Services offer face to face Promoting Positive Behaviour training.

5. Serious Adverse Events (SAEs)

5.1 Systems are in place across both Health & Social Care to record Significant Adverse Events with a Briefing Note completed in all cases. All incidents reported are investigated to reduce the risk of recurrence with learning shared.

- 5.2 We saw **10** SAEs commissioned since 1st January 2023 – 30th June 2023 this was an increase of **1** on the previous 6 months. Of the SAEs commissioned **7** related to patient deaths, **1** Minor Incident, **2** Major Incidents. All SAEs are reported through the Primary Care & Community Governance Group and locally at the HSCP Executive Governance Group.

Service	Category	Result
GP Out of Hours	Treatment Problem-Delayed Discharge	Death
	Other Incidents-Unexpected Death	Death
	Other Incidents-Unexpected Death	Death
Adult Services	Pressure Ulcer	Minor Incident
Addiction Services	Suicide	Death
Mental Health	Suicide	Death
	Other Incidents-Child Protection	Major Incident
	Other Incidents-Unexpected Death	Death
	Discharge or Transfer Problem	Death
	Medication - Administration	Major Incident

- 5.3 Comparative data from Business World is not available at this time.

6. RIDDOR

- 6.1 Since 1st January to 30th June 2023 there have been **8(-3)** RIDDOR incidents raised compared to **11** for the previous 6 months. The RIDDORs raised have been equal across NHS and Social Care.

Partner Organisation	Service Area	Category
NHS	Adult Services	Slips, Trips and Falls
NHS	Adult Services	Contact with an Object
NHS	Mental Health	Slips, Trips and Falls
NHS	Mental Health	Violence and Aggression
Social Care	Extra Care	Slips, Trips and Falls
Social Care	Extra Care	Slips, Trips and Falls
Social Care	Care @ Home	Slips, Trips and Falls
Social Care	Learning Disabilities	Slips, Trips and Falls

7. Fire Safety

- 7.1 The NHS Fire Safety Audit compliance has saw an improvement in compliance in the first 6 months of 2023 with compliance raising from 59% in December 2022 to 86% in June 2023. Premise audits have not been adjusted considering closed sites across Renfrewshire where Johnstone & Foxbar remain closed. Taking this in to account out compliance as of June 2023 is 100%. Communication continues with GP Premises to ensure re remain in full compliance, where possible.
- 7.2 Local fire testing has not taken place since the pandemic. Each premises should complete at least 1 fire test per year to ensure they comply with NHS fire safety. Our premise manager for NHS is liaising with the fire safety team to ensure these

are completed for 2023-24. Our Health & Safety rep for social care is making enquiries within the Council to establish their process.

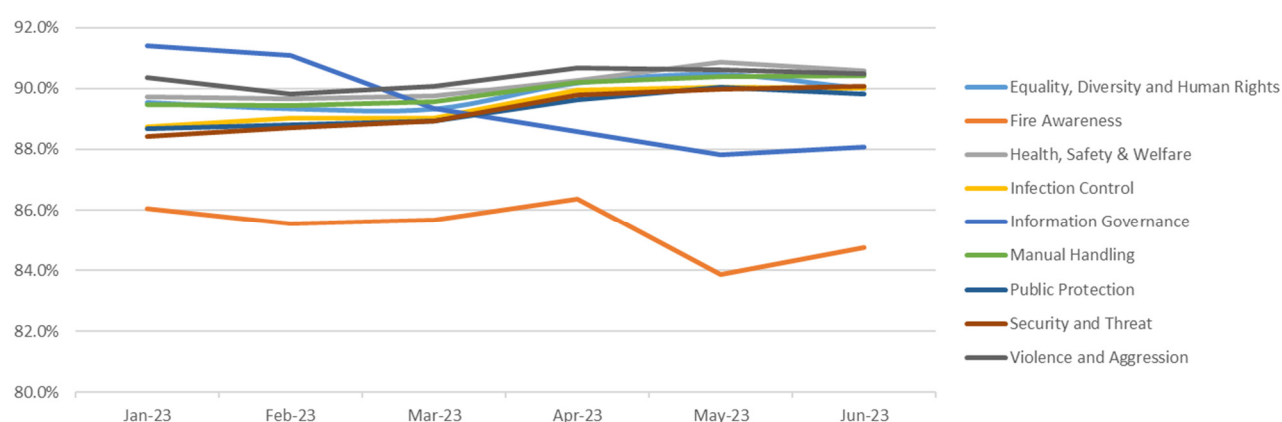
- 7.3 Communications have been shared across both NHS and Social Care services regarding the changes to Scottish Fire & Rescue fire response to non-sleeping premises and what this means for our sites and staff within.

8. Health & Safety Compliance

- 8.1 Quarterly health & safety meetings continue to take place within the HSCP which feed into both parent organisations wider health & safety forums. Training compliance, incident recording and significant events are standing items at these meetings with key learning shared across services.

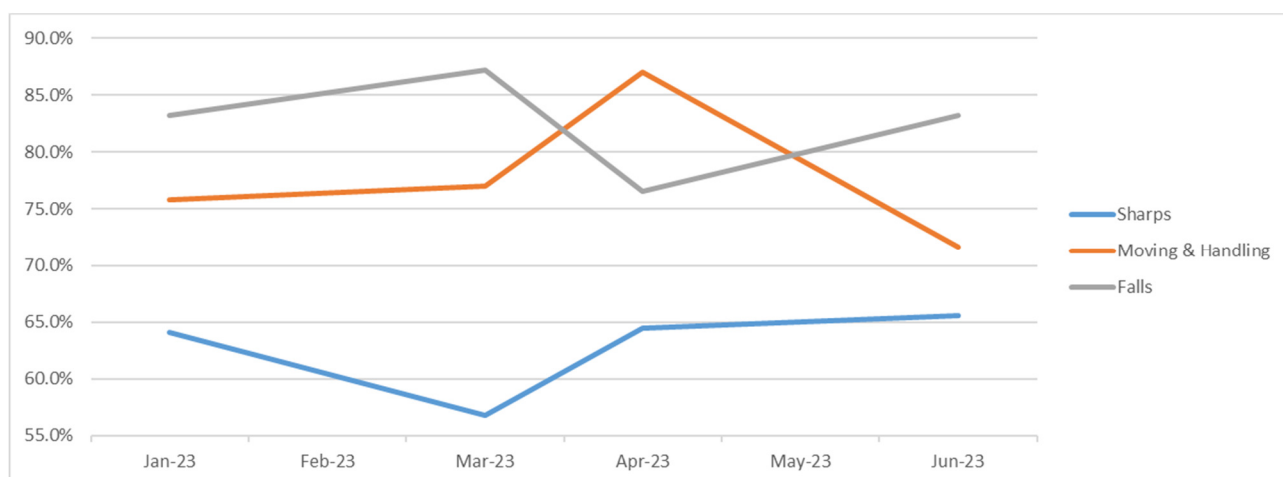
9. Mandatory Health & Safety Training

- 9.1 Statutory and mandatory training within NHS is recorded via LearnPro and reported via workforce dashboard. Compliance across most statutory and mandatory training within health sits around **90%** with dips in Information Governance (**88%**) and Fire Safety (**84%**). The drop in compliance has been picked up with service managers and work continues to improve compliance overall.



Recent observations indicate that compliance across all modules could improve 4% with staff updating LearnPro profiles to ensure they are linked to their payroll number. This has been shared with service managers via monthly reports and re-iterated at our recent Health & Safety Committee.

- 9.2 Priority training continues to present a challenge, however monthly reports are shared with service managers indicating compliance levels. Service managers are also encouraged to regularly check staff are appropriately recorded as in scope for this training to ensure all staff are recorded as such.



9.3 There are no systems available to support compliance rates across Social Care services however managers are regularly asked to confirm staff within their service are accessing role specific training and this is supported with information pulled from the Councils CPD system.

Progress continues in compiling a service level compliance reports for social care services.

Implications of the Report

1. **Financial** – No direct implications from this report
2. **HR & Organisational Development** – No direct implications from this report
3. **Strategic Plan and Community Planning** – No direct implications from this report
4. **Wider Strategic Alignment** – No direct implications from this report
5. **Legal** – No direct implications from this report
6. **Property/Assets** – No direct implications from this report
7. **Information Technology** – Managing information and making information available may require ICT input.
8. **Equality & Human Rights** – No direct implications from this report
9. **Fairer Scotland Duty** - No direct implications from this report
10. **Health & Safety** – No direct implications from this report
11. **Procurement** – No direct implications from this report
12. **Risk** – No direct implications from this report
13. **Privacy Impact** – None.

List of Background Papers

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