



To: Finance & Resources Policy Board

On: 16 March, 2016

Report by: Director of Finance & Resources

Heading: Civic Hospitality

1. Summary

1.1 The following requests for civic hospitality have been received for financial years 2015/16.

- a) A Motion was passed at the Full Council Meeting of 25th February 2016 to grant the Freedom of Renfrewshire to Corinne Hutton in respect of her involvement in charity work for the benefit of the people of Renfrewshire. A celebratory event which recognised Corinne's achievement was held at Paisley Town Hall on Friday 11th March 2016. Following consultation with the Provost, it was agreed to give this at the cost of £1900 which was met from the current budget and the Director of Finance & Resources in consultation with the Provost made the necessary arrangements. The Board is asked to homologate the action taken.
- b) A letter has been received from Accord Hospice dated 19th February 2016 in relation to their charity ball on Saturday 25th March 2017. They have requested that the Council consider hosting a table of 10 at a cost of £750.

It is proposed that the Council be represented at the Ball by up to five elected members and partners and that the Director of Finance & Resources in consultation with the Provost make the necessary arrangements.

2. Recommendations

- 2.1 That the Board agrees to: (a) take a table at Accord Hospice's Charity Ball, and (b) that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements for appropriate civic hospitality to be provided.
- 2.2 That the Board homologates the action taken in respect of the arrangements for the Freedom of Renfrewshire Ceremony.

Implications of the Report

1. **Financial** – The costs of the request from civic hospitality will be met from the current budget
 2. **HR & Organisational Development** – None
 3. **Community Planning** – Civic receptions provide recognition of the contributions made by individuals and organisations to the fabric of life in Renfrewshire.
 4. **Legal** - none.
 5. **Property/Assets** - none.
 6. **Information Technology** – none
 7. **Equality & Human Rights**

(a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** - none
 9. **Procurement** - none
 10. **Risk** – none
 11. **Privacy Impact** - none.
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List of Background Papers

(a) Background Paper 1 – Correspondence Received 19th February 2016

The foregoing background papers will be retained within Finance & Resources for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Donna Gallagher, Member Services Officer (Telephone – 0141 618 6794, e-mail – donna.gallagher-pt@renfrewshire.gov.uk

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