

**Learning &  
Development Group  
Meeting  
18 January 2022**



Renfrewshire  
Area Support Team

## **MINUTES**

**Present:** Derek Bramma, Alex MacDonald, Alison Thompson, Jacqueline Doherty

**Apologies:** Pam Wilson and Ewan McNaught, Ruth Macleod, Ciara McLean

### **1. Pre-Service Update**

Recruitment will be entirely virtual this year again.

There are training and refresher courses available for all AST members involved in recruitment process. For most of our team it will be refresher training.

Candice is the young person involved with this process within Renfrewshire.

Observation timings have still not been agreed, it is hoped that they can do these during pre-service training.

Ewan will co-ordinate pre-service training with Alex or Jacqueline available to help if required.

So far 12 female and 1 male applicants.

No recruitment to take place in East Renfrewshire this year. Derek has enquired as to possibility of recruiting panel members from East Renfrewshire.

There will be an applicant information evening – this will take place before interviews and will be a question-and-answer style session. It will be a virtual session.

### **2. In-Service update**

Police will come to provide a virtual training session on internet safety. This will take place early March.

Discussion around whether we should open this up to East Renfrewshire but agreement that training night is for Renfrewshire but will be recorded and can then be disseminated to those within North Strathclyde Hub.

Derek has approached Meggan Jameson with regards to trainers who can provide LGBTQIA. LGBT Youth Scotland are a potential provider. Awaiting responses from Linda Quinn at

Learning Academy. Ideally this would take place in February, but date would depend on availability. Derek will pass information to Ciara.

If this isn't possible in February, then could try to provide session around new school nurse provision or Teams training.

Local AST development day in March will be deferred until late April/May to allow this to be face to face.

Some of the data received from LA is inaccurate. Alex is keeping track of this data.

Awaiting details of potential training via North Strathclyde hub with regards to decisions and reasons.

Suggestion of a general open meeting where everyone present could share views/concerns/training needs/what we are doing well. It would also be an opportunity to do a round table introduction/who's who to help everyone feel a part of the Renfrewshire Team.

### **3. Training completion update**

4 panel members still need to complete sibling course as it is impacting on January rota. Alex has chased these panel members up and 3 have now complete this training. One PM needs to contact Learning Academy before they can resubmit.

One additional PM is proving more difficult to get through training.

The remaining panel members still to complete this course have either resigned or are inactive.

Alex is still awaiting update on Information Governance training.

There are definitely some system issues as PMs and PPAs have completed training, but it hasn't been registered. Two people were noted as having screenshots of their training but still being recorded as not having this completed.

### **4. Date of next meeting - To Be Advised**