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**To:** Renfrewshire Health and Social Care Integration Joint Board Audit, Risk and Scrutiny Committee

**On:** 15 March 2023

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**Report by:** Chief Internal Auditor

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**Heading:** Annual Internal Audit Plan 2024/25

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## **1. Summary**

- 1.1 In line with the requirements of the Public Sector Internal Audit Standards, a risk based internal audit plan for 2024/25 has been developed and is detailed at Appendix 1 of this report.
- 1.2 The plan sets out a resource requirement of 40 days, including assurance and governance work, time for follow up of previous recommendations, ad-hoc advice and planning and reporting.
- 1.3 The allocation of internal audit resources is sufficient to allow emerging priorities and provide adequate coverage of governance, risk management and internal control to inform the annual assurance statement.
- 1.4 The plan may be subject to amendment during the course of the year due to the emergence of issues of greater priority, or other unforeseen circumstances. We will report changes to the Audit, Risk and Scrutiny Committee.

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## **2. Recommendations**

- 2.1 That the Audit, Risk and Scrutiny Committee approves the Internal Audit Plan for 2024/25.
  - 2.2 That the Audit, Risk and Scrutiny Committee notes that the Internal Audit Plan will be shared with the Local Authority and the Health Board.
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### **3. Background**

- 3.1 It is the responsibility of the Integration Joint Board to establish adequate and proportionate internal audit arrangements for review of the adequacy of the arrangements for risk management, governance and control of the delegated resources.
- 3.2 The Integrated Resources Advisory Group (IRAG) guidance recommends that the Chief Internal Auditor should develop a risk based internal audit plan for the IJB. The IRAG guidance clarifies that the operational delivery of services within the Health Board and Local Authority on behalf of the IJB will be covered by their respective internal audit arrangements.
- 3.3 In line with the requirements of the Public Sector Internal Audit Standards, a risk based internal audit plan for 2024/25 has been developed and is detailed at Appendix 1 of this report.
- 3.4 In drafting the internal audit plan, consideration has been taken of:
  - Consultations with members of the health and social care partnership senior management team;
  - The risk register for the Renfrewshire Integration Joint Board;
  - External audit's plans and annual report to members;
  - Cumulative audit knowledge and experience and the outcome of previous audit engagements.
- 3.5 The audit universe is reviewed annually to ensure it covers all areas and reflects the maturity of the organisation. Appendix 2 provides details of the audit universe and the anticipated coverage over 2024/25 to 2028/29. It is intended that each engagement topic is covered once in the 5 year period.
- 3.6 In order to ensure proper coverage, avoid duplication of effort and co-ordinate activities the Chief Internal Auditor is expected to share information with the Local Authority and Health Board. The Chief Internal Auditor meets regularly with the Health Board Auditors to discuss areas of common interest.
- 3.7 In line with the requirements of the Public Sector Internal Audit Standards, the Chief Internal Auditor will report to the Chief Officer and the Integration Joint Board Audit, Risk and Scrutiny Committee on the annual audit plan, delivery of the plan and recommendations made. The Chief Internal Auditor will also provide an annual internal audit report including the audit opinion.
- 3.8 For the purposes of reporting the annual opinion, reliance will be placed on the work of the NHSGGC auditors and other external providers of assurance and consulting services, including work undertaken by Renfrewshire Council's Internal Audit Service, in relation to reviews of operational activities within adult social care services.

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### **Implications of the Report**

1. **Financial** - none.
2. **HR & Organisational Development** - none.
3. **Community Planning** - none.

4. **Legal** - none.
  5. **Property/Assets** - none.
  6. **Information Technology** - none.
  7. **Equality & Human Rights** – none
  8. **Health & Safety** - none.
  9. **Procurement** - none.
  10. **Risk** - The subject matter of this report is the risk based Audit Plan for 2024 – 2025.
  11. **Privacy Impact** - none.
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**List of Background Papers** – none.

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## Annual Audit Plan – 2024/25 Renfrewshire Integrated Joint Board

Audit Category	Engagement Title	No. of days	Detailed work
Assurance	Financial planning	20	<ul style="list-style-type: none"> <li>The purpose of the audit is to review the arrangements in place for financial planning and managing the financial risks.</li> </ul>
Governance	Local Code of Corporate Governance	5	<ul style="list-style-type: none"> <li>Annual review of the adequacy and compliance with the Local Code of Corporate Governance to inform the governance statement.</li> </ul>
Planning & Reporting	Annual Plan, Annual Report and Audit Committee reporting & training	12	<ul style="list-style-type: none"> <li>The Chief Internal Auditor is required to prepare an annual plan and annual report for the Audit Committee, summarising the work undertaken by Internal Audit during the year and using this to form an opinion on the adequacy of the control environment of the IJB. Time is also available to facilitate the annual assessment against the CIPFA position statement on Audit Committees.</li> </ul>
Contingency	Ad-hoc advice and Consultancy	3	<ul style="list-style-type: none"> <li>Time for advice and consultancy on relevant priorities and risks or change related projects and following up on the implementation of internal audit recommendations.</li> </ul>

# Audit Universe Planned Coverage – 2024/25 – 2028/29 Renfrewshire Integrated Joint Board

Engagement Topic	2024/25	2025/26	2026/27	2027/28	2028/29
Governance		✓			
Strategic Planning		✓			
Performance Management					✓
Financial Management	✓				
Risk Management				✓	
Information Governance				✓	
Integration of Services / Directions			✓		

In addition, compliance with the Local Code of Corporate Governance and follow up of audit recommendations is undertaken annually.