

NORTH STRATHCLYDE COMMUNITY JUSTICE AUTHORITY

To: North Strathclyde Community Justice Authority

On: 11 March 2016

Item 3

Report by: The Treasurer and the Chief Officer

Heading: Administration Grant Revenue Budget Monitoring Report

1. Summary Budget Position

- 1.1 Expenditure against the Administration Grant is currently projected to result in an underspend of £2,999. Details of the expected expenditure are attached to this report
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2 Recommendations

- 2.1 It is recommended that members consider the report
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3 Budget Performance

Current Position: £2,999 underspend
Previously Reported: £8,337 underspend

- 3.1 Expenditure is currently projected to show an underspend of £2,999 compared to the Administration Grant available. The underspend arises within Employee Costs as a result of the additional grant made available for maternity cover which was reported to the board on the 13 March 2015. The Scottish Government have been informed of this position.
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4 Implications of this Report

- 4.1 Financial implications – the NSCJA will be required to refund any unspent element back to the Scottish Government

COMMUNITY JUSTICE AUTHORITIES ADMINISTRATION COSTS 2015-2016

NORTH STRATHCLYDE COMMUNITY JUSTICE AUTHORITY EXPENDITURE

Description	Budget	Projected Expenditure to 31st March 2015	Variance
Employee Costs			
Salary Costs	£151,827	£147,821	£4,006
Superannuation	£27,144	£25,540	£1,604
NI	£13,955	£13,774	£181
Travel and Subsistence	£3,001	£3,500	-£499
Staff Training	£2,000	£4,200	-£2,200
Property Costs			
Rent & Rates	£15,900	£15,900	£0
Hire of Halls	£2,250	£2,500	-£250
Electricity	£580	£400	£180
Contract Cleaning	£96	£100	-£4
Other Property Costs	£1,300	£1,300	£0
Supplies & Services			
Provisions	£1,100	£800	£300
Other Supplies & Services	£300	£500	-£200
Office Equipment		£600	-£600
Administration Costs			
Printing and Stationery	£100	£100	£0
Postages	£100	£100	£0
Telephones	£1,337	£700	£637
Members expenses	£3,819	£3,900	-£81
Other admin costs	£500	£500	£0
Employers liability	£2,900	£2,900	£0
Other Agencies, Bodies			
Payments to Other Local Authorities	£22,400	£22,400	£0
Auditors	£4,300	£4,375	-£75
GROSS EXPENDITURE	£254,909	£251,910	£2,999