

## **Notice of Meeting and Agenda Renfrewshire Community Planning Partnership Board**

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Wednesday, 11 May 2016	14:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### **Membership**

Councillors M Macmillan and M Holmes; S Black, A Russell, P MacLeod, S MacDougall, M Crearie, O Reid and D Amos (all Renfrewshire Council); D Leese, Renfrewshire Health & Social Care Partnership; A McNiven, Engage Renfrewshire; E Crighton, NHS Greater Glasgow & Clyde Valley; J Downie, Police Scotland; B Grant, Renfrewshire Chamber of Commerce; D Proctor, Scottish Fire & Rescue Service; S Kerr, Scottish Government; G Hunt, University of the West of Scotland; and A Cumberland, West College Scotland.

### **Chair**

Councillor M Macmillan

### **Members of the Press and Public**

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

### **Further Information**

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx](http://www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx)

For further information, please either email  
[democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | <b>Minute of Previous Meeting</b>   | <b>5 - 8</b>   |
|          | Minute of the Community Planning Partnership Board held on 24 February, 2016                        |                |
| <b>2</b> | <b>SPOTLIGHT - Safer &amp; Stronger Renfrewshire Thematic Board</b>                                 | <b>9 - 16</b>  |
|          | Report and presentation by Director of Community Resources, Renfrewshire Council.                   |                |
| <b>3</b> | <b>2016/17 Financial Settlements</b>  |                |
|          | Verbal update by all Board Members and Partnership discussion.                                      |                |
| <b>4</b> | <b>University of the West of Scotland Strategic Agreement with Renfrewshire Council</b>             |                |
|          | Presentation by Head of External Engagement, UWS.   |                |
| <b>5</b> | <b>Aspect Review on the Implementation of the Community Learning &amp; Development Regulations.</b> | <b>17 - 40</b> |
|          | Report by Director of Children's Services, Renfrewshire Council.                                    |                |
| <b>6</b> | <b>Community Empowerment Act Guidance</b>   | <b>41 - 42</b> |
|          | Report by Head of Policy & Commissioning, Chief Executive's Service, Renfrewshire Council.          |                |
| <b>7</b> | <b>Prevention Agenda</b>  | <b>43 - 46</b> |
|          | Report by Head of Policy & Commissioning, Chief Executive's Service, Renfrewshire Council.          |                |

**8      Development of Renfrewshire Community Planning Partnership      47 - 50**

Report by Head of Policy & Commissioning, Chief Executive's Service, Renfrewshire Council.

**FOR NOTING**

**9      Community Planning Partnership Thematic Board Minutes**

**(a)      Children & Young People Thematic Board      51 - 56**

Minute of meeting held on 4 February 2016.

**(b)      Jobs & the Economy Thematic Board      57 - 62**

Minute of meeting held on 8 February 2016

**(c)      Forum for Empowering our Communities Thematic Board      63 - 66**

Minute of meeting held on 9 February 2016.

**(d)      Safer & Stronger Renfrewshire Thematic Board      67 - 70**

Minute of meeting held on 23 March 2016.

**(e)      Forum for Empowering Communities Thematic Board      71 - 76**

Minute of meeting held on 30 March 2016.

**(f)      Children & Young People Thematic Board      77 - 80**

Minute of meeting held on 31 March 2016.

**(g)      Greener Renfrewshire Thematic Board      81 - 84**

Minute of meeting held on 1 April 2016.



## Minute of Meeting Renfrewshire Community Planning Partnership Board

Date	Time	Venue
Wednesday, 24 February 2016	10:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### PRESENT

Councillors M Macmillan and Holmes; M Crearie, S MacDougall, P MacLeod and D Amos (all Renfrewshire Council); F MacKay (Renfrewshire Health and Social Care Partnership); A McNiven (Engage Renfrewshire); and A Cumberland (West College Scotland).

### CHAIR

Councillor M Macmillan, Chair, presided.

### IN ATTENDANCE

J Trainer, Y Farquhar and D Low (all Renfrewshire Council).

### APOLOGIES

S Black (Renfrewshire Council); D Leese (Renfrewshire Health and Social Care Partnership); M Gordon (Scottish Fire and Rescue Service); G Hunt (UWS); E Crighton (NHS Greater Glasgow & Clyde); and B Grant (Renfrewshire Chamber of Commerce).

### DECLARATIONS OF INTEREST

No declarations of interest were intimated prior to the commencement of the meeting.

## 1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of meeting of the Community Planning Partnership Board held on 9 December 2015.

**DECIDED:** That the Minute be noted.

## 2 **SCOTTISH CARE LEAVERS COVENANT**

With reference to the meeting of the Children and Young People Thematic Board held on 4 February 2016, there was submitted a report by the Director of Children's Services, Renfrewshire Council relative to the development of the Scottish Care Leavers Covenant by a wide range of organisations detailed in Appendix 1 to the report.

The Covenant set out an ambitious agenda for agencies to ensure that outcomes for care leavers were improved in terms of six key areas, described in the Covenant as 'pillars': health and wellbeing; housing and accommodation; education and training; employment; youth and criminal justice; and rights and participation. The Children and Young People Thematic Board had indicated strong support for the Covenant and had referred it to this Board with a recommendation that the Covenant be endorsed. A copy of the Covenant and its anticipated outcomes were attached as Appendices 2 and 3 to the report.

**DECIDED:**

(a) That the publication of the Scottish Care Leavers Covenant be noted; and

(b) That the Scottish Care Leavers Covenant be endorsed and the commitments contained in the Covenant be aspired to by this Board.

## 3 **RENFREWSHIRE: FULL YOUTH EMPLOYMENT INITIATIVE PROPOSAL**

There was submitted a report by the Director of Development & Housing Services relative to the proposed further reduction of youth unemployment and the elimination of structural unemployment for young people in Renfrewshire.

The report intimated that in June 2015 the level of youth employment in Renfrewshire had risen to 68.3%, the 4th highest level out of 32 local and representing a 54.6% from the 2012 figures. A key element of the Invest in Renfrewshire programme, which had been launched in June 2012, was to create new and additional local jobs, traineeships and internships to increase the paid opportunities for local young people. Since the launch of Invest in Renfrewshire over 1,000 paid posts have been created for young people in Renfrewshire. A total of 4,500 more young people were in employment in Renfrewshire in June 2015, compared to June 2012 and the additional 1,000 posts created through Invest in Renfrewshire have made a real difference to local unemployed young people, to Renfrewshire companies and to the performance indicators for Renfrewshire.

To build on this success, the report proposed that the Renfrewshire Community Planning Partnership support an initiative to further reduce youth unemployment and work towards full employment for young people. There were 85 young people in Renfrewshire who

had been unemployed for six months or longer. A full partnership approach would be required to push forward this programme and the report proposed that a Community Planning Partner Working Group be established to oversee this.

**DECIDED:**

(a) That the current youth employment levels and the significant increase in youth employment in Renfrewshire over the last three years be noted;

(b) That it be agreed that Renfrewshire Community Planning Partnership should introduce an initiative to further reduce youth unemployment and strive to eliminate structural unemployment for young people in Renfrewshire;

(c) That a CPP partnership group be established to take this forward; and

(d) That further updates on progress for this area of service provision be provided to this Board on a regular basis.

**4 COMMUNITY PLANNING ENGAGEMENT 2016**

There was submitted a report by the Chief Executive, Engage Renfrewshire, relative to the organisation of a series of community engagement events during the first six months of 2016.

The report detailed events that had either been held or were planned in the near future and detailed arrangements for larger scale community planning conferences, each of which would have a specific focus.

**DECIDED:** That the proposals to develop further community planning events in response to local demand be approved.

**5 FINANCIAL SETTLEMENTS**

D Amos introduced a round-table discussion on the budget settlements 2016/17 for partner organisations.

**DECIDED:** That the position be noted.

**6 STRATEGIC PARTNERSHIP AGREEMENTS**

D Amos highlighted the strength of the relationship between the Council and the Higher and Further Education sector in Renfrewshire. He proposed that this item of business be continued to the next meeting. This was agreed.

**DECIDED:** That this item of business be continued to the next meeting of the Partnership.

**7 IMPLICATIONS OF COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015 AND REVIEW OF CPP ARRANGEMENTS**

The Chief Executive, Engage Renfrewshire, led a presentation on the implications of the Community Empowerment (Scotland) Act 2015 and the review of Community Planning Partnership arrangements.

He advised that no guidance had been issued relative to the implications of the Act. The asset transfer element of the Act was intended to improve communities, tackle inequalities and provide opportunities. The process for transfer would require to be transparent and flexible. Other areas of the Act discussed related to service provision and procurement for community benefit.

The Chief Executive, Engage Renfrewshire, outlined four main discussion points: defining the service areas the community could become involved in; the ways community planning partners, as individual agencies, could best commit to resourcing and supporting requests for transfers; the management of the participation process between partners; and the response by partners to participation requests and service challenges.

He suggested that many of the challenges arising from the Act could be encompassed into a bespoke community planning toolkit which would be supported by key lead officers.

**DECIDED:** That the position be noted.

## **8 COMMUNITY PLANNING PARTNERSHIP THEMATIC BOARD MINUTES**

There were submitted and noted the Minutes of meetings of the following Thematic Boards:- (a) Community Care, Health and Wellbeing Thematic Board held on 21 January 2016; (b) Greener Renfrewshire Thematic Board held on 1 February 2016; and (c) Safer & Stronger Renfrewshire Thematic Board held on 3 February 2016.



**To:** Community Planning Partnership Board

**On:** 11 May 2016

**Report by:**

Shona MacDougall, Director of Community Resources, Renfrewshire Council

**Safer & Stronger Renfrewshire Thematic Board Spotlight Report**

**1. Summary**

- 1.1 The Safer and Stronger Renfrewshire Thematic Board has responsibility for co-ordinating and driving multi-agency activity to ensure that we achieve our long term vision that: 'Renfrewshire is known as a safe and tolerant place where residents and visitors enjoy a high level of personal safety and public protection and are free from crime. A culture of fairness, respect and equality exists and vulnerable children and adults are well looked after and protected'.
- 1.2 The Safer and Stronger Renfrewshire element of the Local Outcome Improvement Plan clearly sets out our agreed outcomes together with the one, three and ten year targets for each impact measure. Progress against Safer and Stronger actions has been presented regularly to the Safer and Stronger Renfrewshire Thematic Board and the performance of impact measures links directly to actions undertaken by the partners. This report provides a summary of progress against Safer and Stronger actions and measures over the first three years of the Community Plan, an overview of the agreed strategic priorities and focus for the Thematic Board and the key areas of work being taken forward by partners over the next year.

**2. Recommendations**

- 2.1 It is recommended that the Community Plan Partnership Board:
  - a) Note the strong performance and strategic focus achieved by the Safer & Stronger Thematic Board;
  - b) Note the strategic review of priorities and focus for the Renfrewshire Safer & Stronger Thematic Board;
  - c) Note the agreed future work plan of the Safer & Stronger Thematic Board; and
  - d) Note the challenges and implications relating to a small number of impact measures.

### 3. Background

3.1 The Renfrewshire Community Plan/Local Outcome Improvement Plan 2013-2023 was approved by the Renfrewshire Community Planning Partnership Board on 12 June 2013 and was subsequently 'signed off' by the Minister for Local Government and Planning in August 2013. In order to achieve a Safer and Stronger Renfrewshire, the Community Planning partners identified four key outcomes which they aim to achieve by 2023:

- Outcome 1: Renfrewshire is known as a place where people living, working or visiting feel safe and secure;
- Outcome 2: Our communities are living their lives safe from violence and antisocial behaviour and having a responsible approach to accessing and using alcohol;
- Outcome 3: All members of our community, in particular our most vulnerable children, young people and adults, are living in a safe, inclusive and nurturing environment where they are respected and free from abuse and neglect;
- Outcome 4: Renfrewshire citizens are positive, supporting equality and valuing diversity to achieve fairness for all within our communities.

3.2 Since the development and publication of the Community Plan, good progress has been made in driving forward this agenda and this is reflected in performance against the impact measures of the Safer and Stronger element of the Local Outcome Improvement Plan. In year 1 all but one of the impact measures achieved their targets. This strong performance has been maintained in both year 2 and year 3 and as a result in a number of areas targets set initially have been met already and in November new more challenging targets were agreed by the Safer & Stronger Renfrewshire Thematic Board. Impact measures affected were:

- The increase in people who think Renfrewshire is a safe place to live –  
Current Performance, 80% (2014/15)  
Year 3 target revised from 45% to 83%  
Year 10 target revised from 66% to 87%;
- The reduction in reported incidents of anti-social behaviour -  
Current Performance, 12,177(2014/15)  
Year 3 target revised from 16,277 to 11,489  
Year 10 target revised from 13,404 to 9,575  
(The original 10 year target sought a 30% reduction, the revised target seeks a 50% reduction from the baseline);
- The reduction in the number of crimes of violence -  
Current Performance, 255 (2014/15)  
Year 3 target revised from 375 to 252  
Year 10 target revised from 333 to 208  
(The original 10 year target sought a 30% reduction, the revised target seeks a 50% reduction from the baseline);

- The reduction in complaints regarding vandalism and youth disorder -  
Current Performance, 2,627 (2014/15)  
Year 3 target revised from 2,921 to 2,614  
Year 10 target revised from 2,767 to 2,306  
(The original 10 year target sought a 10% reduction, the revised target seeks a 25% reduction from the baseline).

### 3.3 Over the past year or so some of the Safer and Stronger Renfrewshire Thematic Board's Key achievements have included:

- Responding to the Scottish Government's consultation on working together for people who go missing in Scotland. Going missing is an indicator of vulnerability and can be both a symptom and cause of distress, for the missing person and their friends and families. It is a serious issue – with over 30,000 incidents a year reported nationally – 64% of which involve children and young people. Around 1 in 3 incidents are repeat missing incidents and for young people, going missing regularly can be an indicator of poorer future outcomes in life.

During 2015 the Scottish Government developed a draft strategy for consultation that proposed 8 commitments structured around 4 objectives:

- Prevent
- Respond
- Support
- Protect

Renfrewshire Child and Adult Protection Committees jointly hosted a consultation event on the 23rd November 2015 attended by practitioners from across Renfrewshire Community Planning Partnership. Following this a formal written consultation response was produced and approved by the Safer and Stronger Renfrewshire Thematic Board on behalf of the Community Planning Partnership. The Scottish Government has since invited Renfrewshire to participate in a pilot project in relation to the strategy:

- Overseeing the development of refining the Community Safety Partnership daily tasking process. An evaluation of the Renfrewshire Community Safety Hub Daily Tasking meeting was conducted during September 2015. The main aim was to identify gaps, or weaknesses, in the process and to make recommendations to mitigate against these in order to ensure that the communities of Renfrewshire receive the most effective service from the Partnership and that the process is as comprehensive and efficient as possible,

Overall, the results indicate that the daily tasking process works very well and brings significant benefits for all participants when they attend. However there are clear issues for some services in balancing competing demands on time and in considering how best to share and disseminate relevant information effectively,

In addition to these issues, consideration will be given by the Community Safety and Public Protection Steering Group to the impact that new legislative

requirements will have on resources and working practises as it concludes its evaluation of the daily tasking process and how best all agencies at these meetings can maintain and improve on the strong performance of this service;

- Overseeing the delivery of phase 1 of the Renfrewshire Community Safety Partnership Hub. Over the past year the construction works of the new integrated control room at the former District Court building in Mill Street, Paisley have been completed. The £1.3m project included the replacement of all of the existing public space cameras on the network and a further 10 cameras being installed across Renfrewshire to improve coverage and resilience in the network. Improved mobile camera functionality has also been provided through the replacement of the mobile CCTV vans used within the wardens service. Upgraded software and functionality has been made available to the control room operators through the improved system, which is producing images of a much higher quality than was previously possible. The Renfrewshire Community Safety Partnership hub now brings together key services of the Community Safety Partnership such as Mediation, Investigation, Youth Team and Police and Council analytical services;
- Establishing an active and effective Multi Agency Risk Assessment Conference within Renfrewshire supported by the Gender Based Violence Strategy Group and the Community Safety and Public Protection Steering Group;
- Contributing to the work of Renfrewshire's Tackling Poverty Strategy, through the expansion of the Streetstuff programme of diversionary activities, with over 37,000 participants at 2,000 sessions. The expanded programme has also developed links to the Families First programme and the enhanced breakfast club model;
- Supporting the night time economy of our Town Centres through the promotion of the Purple Flag accreditation for Paisley and the continued success of the Best Bar None awards, with 6 Renfrewshire premises recognised nationally during each of the last 2 years;
- Submission of a Renfrewshire Transition Plan to the Scottish Government as part of the legislative change needed to establish the new community justice model in Scotland;
- Contributing to the Strategic Police Agenda through the coordination of Renfrewshire's response to the draft annual Police Plan and the review of Strategic Police Priorities which is currently ongoing.

#### **4. Agreed Priorities/Strategic Focus**

- 4.1 As a result of the work undertaken in the previous year and the sustained good performance against the performance indicators, overall, the action plan agreed by the Safer and Stronger Renfrewshire Thematic Board has been delivered successfully. However, the environment in which the Safer and Stronger Renfrewshire Thematic Board is operating is continuing to evolve and develop, and

over the past 6 months strategic focus has changed to reflect the development of the City Deal programme, Renfrewshire's Tackling Poverty Strategy, the Paisley 2021 Bid, and the regeneration of Paisley.

4.2 To achieve this next step the Board acknowledged that it was necessary to undertake a review of its strategic focus and the future direction of its work programme. This process has been shaped by:

- The recent review of governance arrangements for public protection in Renfrewshire; and
- The wider strategic landscape in which the Renfrewshire Community Planning Partnership now operates.

4.3 The review of governance arrangements for public protection was carried out by Renfrewshire's Chief Officer's Group and has been instrumental in shaping the future strategic focus of the Safer and Stronger Renfrewshire Thematic Board. The Chief Officer's Group review highlighted the following key themes as requiring particular focus:

- Community safety and public protection;
- Child protection;
- Adult protection;
- Multi Agency Public Protection Arrangements (MAPPA);
- Alcohol and Drugs; and
- Gender Based Violence.

4.4 The Safer and Stronger Renfrewshire Thematic Board intends to reflect these key themes in its future work programme thereby ensuring a strong strategic fit with the local public protection agenda. In addition, work will continue across the wider Safer and Stronger agenda to ensure that the overarching strategic focus of the Community Planning Partnership on issues such as tackling child poverty, protecting vulnerable people, regenerating and improving town centres are reflected in the workload and future focus of the Safer and Stronger Renfrewshire Thematic Board.

## 5. Future Priorities

5.1 On the basis of this review, the Safer and Stronger Renfrewshire Thematic Board agreed at its meeting in March 2016 the development of a focused programme of work that would ensure delivery of these broad strategic issues:

5.2 **Outcome 1: Renfrewshire is known as a place where people living, working and visiting feel safe and secure.**

The Safer and Stronger Renfrewshire Thematic Board will:

- Oversee the Building Safer Greener Communities Programme which seeks a flourishing, optimistic Renfrewshire in which resilient communities, families and individuals live their lives safe from crime, disorder and harm;
- Support Renfrewshire's Tackling Poverty Strategy through an expanded Street Stuff diversionary programme and the joint employability initiative with Police

Scotland in order to address areas where there is limited opportunities for young people; and

- Continue to support the Town Centre Strategies which ensure that our town centres thrive and meet the needs of residents, businesses and visitors. In Paisley this will focus on developing the night time economy, delivering Purple Flag and enhancing the public realm as the basis for support to the Paisley 2021 City of Culture bid.

### **5.3 Outcome 2: Our communities live their lives safe from violence and antisocial behaviour and have a responsible approach to accessing and using alcohol**

The Safer and Stronger Renfrewshire Thematic Board will:

- Develop phase 2 of Renfrewshire's Community Safety Partnership Hub which will focus on further integration of services to be located within the hub such as key holding facilities, community alarm response, development of the radio link system, concierge and out of hours services;
- Oversee development of national and local priorities including Gender Based Violence, Multi Agency Risk Assessment Conference (MARAC), and Scotland's Missing Persons Strategy as well as providing diversionary services;
- Work to ensure the smooth transition of Community Justice through; the completion of the Community Justice Steering Group Memorandum of Understanding the delivery of a community justice awareness raising session; and consideration of the National Strategy and Performance Framework when they are published; and
- Continue to tackle alcohol misuse and the impact it has on individuals, families and communities, being driven by the Health & Social Care Partnership.

### **5.4 Outcome 3: All members of our community, in particular our most vulnerable children, young people and adults, live in a safe, inclusive and nurturing environment where they are respected and free from abuse and neglect**

The Safer and Stronger Renfrewshire Thematic Board will:

- Maintain its strong track record of protecting the most vulnerable members of our communities who are vulnerable to exploitation or crime; &
- Work in partnership to Build Safer Greener Communities with a holistic approach to deliver a balance of enforcement, engagement and public reassurance.

### **5.5 Outcome 4: Renfrewshire citizens are positive, support equality and value diversity to achieve fairness for all within our communities**

The Safer and Stronger Renfrewshire Thematic Board will:

- Continue to support equality and diversity and foster good relations between diverse communities;
- Oversee Renfrewshire's DEAR group to encourage individual and third party reporting of hate crime incidents through: awareness raising campaigns;

encouraging the use of third party reporting centres that are accessible at the heart of our communities and supporting the I am Me/Keep Safe project.

## 6. Issues and Challenges

- 6.1 As previously agreed a full 3 year progress report will be submitted to the Community Planning Partnership Board in September 2016. In terms of the Safer and Stronger Renfrewshire Thematic Board progress, early indications suggest that the strong performance against impact measures, highlighted in section 3 of this report, has been maintained. However, a small number of measures are proving particularly challenging and these will be a focus for the Thematic Board in terms of improving performance.

Impact Measure	Comment
Increase % of adults who agree with the statement "I am satisfied with my neighbourhood as place to live"	Analysis is being carried out to identify issues at a neighbourhood level and an action plan will be developed to address those issues identified in the analysis.
% reduction in the perception of the local drug dealing/use in neighbourhoods	Following a decline in recent years in the perception of drug dealing/use in neighbourhoods the most recent data available for this measure has shown an increase in Renfrewshire. Further analysis will be carried out to explain this increase and develop actions to address this issue.
Number of reported incidents of anti-social behaviour (combined data from Renfrewshire Council Community Safety Service and Police Scotland)	Performance for both impact measures had previously exceeded year 3 and year 10 targets which led to the Board set more challenging targets for both measures. It is likely that a drive to improve reporting of such activity and the challenging nature of the revised targets will explain the current performance.
Number of complaints regarding vandalism and youth disorder	
Reduction in the number of children looked after away from home	In recent years the number of children looked after away from home has remained static. This reflects a strong focus on finding long-term stable placements for looked after children. Going forward the emphasis will continue to be on ensuring that placements are sustainable whether this is a permanent return home, a permanent arrangement to remain with kinship carers or foster carers, or in some cases, adoption. Placement decisions will always prioritise the safety and needs of the individual child.

6.2 The results from a further four indicators will be drawn from the second study of need and perception which will be carried out in late 2016 using the Social Research Unit epidemiological approach. The study will show the changes which have occurred since the baseline study which was carried out in late 2011/early 2012. The indicators are:

- Reduction in the number of teenagers who report being involved in 4 or more delinquent activities in the past 12 months;
- Reduction in the number of teenagers who report having committed 4 or more criminal acts in the past 12 months;
- Increase the perception of secondary school pupils who report their communities are safe places to live (1-4 lower the better);
- Reduction of secondary school pupils reporting that they are living in communities with many problems

**Author:** For more information about the report, please contact Oliver Reid, Head of Public Protection, Renfrewshire Council on 0141 618 7352, [oliver.reid@renfrewshire.gcsx.gov.uk](mailto:oliver.reid@renfrewshire.gcsx.gov.uk)



**To: Renfrewshire Community Planning Partnership Board**

**On: 11 May 2016**

**Report by:  
Peter MacLeod, Director of Children's Services, Renfrewshire Council**

**Aspect Review on the implementation of the Community Learning and Development Regulations**

**1. Summary**

1.1 On 29 April 2016, Education Scotland undertook an Aspect Review of the implementation of the Community Learning and Development Regulations. The review focussed on the following questions:

- How well does the Local Authority secure and coordinate along with others the provision of CLD?
- How well has the Local Authority worked with partners to identify need and agree priorities for the provision of CLD?
- How well has the Local Authority engaged with communities on the identification of need and the prioritising of services?
- How well has the Local Authority worked with others to identify barriers to the provision of CLD?

1.2 Aspect Reviews will also be undertaken in seven other Community Planning Partnership areas throughout April and May 2016. Following this, Education Scotland will publish consolidated findings.

**2. Recommendations**

It is recommended that the Board notes the content of this report.

### 3. Background

- 3.1 In June 2012 the Scottish Government issued the *Strategic Guidance for Community Planning Partnerships: Community Learning and Development* ("CLD Strategic Guidance"). While directed at Community Planning Partnerships and recognising the vital role played by a wide range of organisations and services, the CLD Strategic Guidance clearly identifies a lead role for local authorities, stating that the Scottish Government expects local authorities "to provide clear leadership and direction, and to drive the action needed to ensure we maximise the contribution of CLD partners in the reform of public services."

This expectation was formalised by The Requirements for Community Learning and Development (Scotland) Regulations 2013 ("the CLD Regulations"), which place a legal requirement on local authorities to fulfil this role:

- To ensure communities across Scotland - particularly those who are disadvantaged - have access to the CLD support they need;
- To strengthen co-ordination between the full range of CLD providers, ensuring that CPPs, local authorities and other providers of public services respond appropriately to the expectations set by the CLD Strategic Guidance;
- To reinforce the role of communities and learners in the assessment, planning and evaluation processes, enabling them to shape CLD provision;
- To make the role and contribution of CLD more visible.

- 3.2 An output of the legislation is that each Community Planning Partnership under the leadership of the local authority is required to produce a three year plan that:

- identifies target individuals and groups
- considers the needs of those target individuals and groups for CLD
- assesses the degree to which those needs are already being met
- identifies barriers to the adequate and efficient provision of relevant CLD.

A copy of Renfrewshire's Community Learning and Development plan 2015-2018 is attached in Appendix 1.

- 3.3 On 29 February 2016, Education Scotland wrote to Renfrewshire Council advising that an Aspect Review on the implementation of the Community Learning and Development Regulations would be undertaken. Renfrewshire is one of eight areas identified as part of the review. The review will focus on strategic aspects of community learning planning and partnership work and the quality of work undertaken by local authorities and their partners in meeting the requirements of the CLD Regulations. Together with analysis of previous inspection data, the content of published plans and other information, the review will contribute to analysis of national support needs for partnerships and consideration of future models of inspection of community learning and development.

The review will explore the following themes:

- Strategic leadership of CLD within local authorities and community planning partnerships.
- Identification of needs.
- Involving communities in CLD planning
- The effectiveness of partnership planning and arrangements for shared self-evaluation.
- The value added by CLD partnerships to local priorities in education and community planning.
- Key challenges and possible solutions.

Overall the review will seek to answer the following questions:

- How well does the Local Authority secure and coordinate along with others the provision of CLD?
- How well has the Local Authority worked with partners to identify need and agree priorities for the provision of CLD?
- How well has the Local Authority engaged with communities on the identification of need and the prioritising of services?
- How well has the Local Authority worked with others to identify barriers to the provision of CLD?

Following receipt of the correspondence from Education Scotland, it has been agreed that the aspect review would be undertaken on Friday 29 April. The outline for the visit is attached in Appendix 2.

- 3.4 As stated previously, Aspect Reviews will also be undertaken in seven other Community Planning Partnership areas throughout April and May 2016. Unlike previous inspections it is not envisaged that we will receive a Renfrewshire specific report. Education Scotland will however publish their findings from across all eight areas.

**Author:** Yvonne Farquhar, Senior Policy Officer, Chief Executive's Service 0141 618 7409 email: yvonne.farquhar@renfrewshire.gov.uk or Angela Conboy Education Manager, Children's Services 0141 618 7205 email: angela.conboy@renfrewshire.gcsx.gov.uk



**Renfrewshire Community Learning and  
Development Strategy  
2015-2018**

## **1. FOREWORD**

Community Learning and Development is a key driver for raising ambition, widening opportunities and improving communities in Renfrewshire.

Learning is our best resource to help us become more resilient as people, to take advantage of the opportunities of a rapidly changing world and to find a place in society where we can thrive ourselves and respect others.

Community learning and development is a sustainable resource. Much of it can be passed on from person to person within communities, so its impact keeps going beyond the original learner, benefiting more and more people. When economic resources are becoming tighter, we need to become smarter ourselves, so community learning and development is a sound investment with real outcomes, not an incidental activity. Learning new skills, sharing them and working together can have life-changing impacts on individuals and communities.

Renfrewshire's Community Learning and Development Strategy has an integral role in delivering the positive step-change in outcomes set out in the Renfrewshire Community Plan 2013-23. The Strategy sets out how we will organise our community learning and development to maximise positive impact on local and national policy priorities.

## 2. Introduction

### What is Community Learning and Development?

Renfrewshire is committed to the values of learning communities, community empowerment, active citizenship and lifelong learning and offers a comprehensive range of community learning and development (CLD) opportunities through a wide range of deliverers and service providers.

Community learning and development is a way of working and aims to build capacity in individuals, families, groups and communities. Community learning and development practitioners use a distinct set of skills and competencies to help improve the lives of the people they work with and work to three national priorities:

- **Achievement through learning for adults** – Raising standards of achievement in learning for adults through community based lifelong learning opportunities incorporating the core skills of literacy, numeracy, communications, working with others, problem solving and information and communications technology (ICT).
- **Achievement through learning for young people** – Engaging with young people to facilitate their personal, social and educational needs and enable them to gain a voice, influence and a place in society.
- **Achievement through building capacity** – Building community capacity and influence by enabling people to develop the confidence, understanding and skills required to influence decision making and services.

(Working and Learning Together to Build Stronger Communities 2004)

*“The purpose of Community Learning and Development is to empower people, individually and collectively, to make positive changes in their lives and in their communities, through learning.”* (Scottish Government)

The Renfrewshire Community Learning and Development Strategy will ensure that practitioners deliver effective learning opportunities focused on need and respond to national and local policies.

The principles that underpin CLD practice are:

- **Empowerment** – increasing the ability of individuals and groups to influence decisions affecting them and their communities;
- **Participation**- supporting people to take part in learning or decision making;
- **Inclusion, equality of opportunity and anti-discrimination**-recognising that some people need additional support to overcome the barriers they face;
- **Self-determination**- supporting the right of people to make their own choices; and
- **Partnership**- ensuring resources and skills are used effectively.

## The Requirements for a Community Learning and Development Plan

*The Requirements for Community Learning and Development (Scotland) Regulations 2013* place a statutory duty on local authorities to produce a 3 year plan detailing how Community Learning and Development will be delivered within the Council area. Each local authority should produce a clearly defined framework for planning and delivering CLD, through consultation with learners and in partnership with providers.

The CLD Regulations support the achievement of four policy goals:

- To ensure communities across Scotland (particularly disadvantaged communities) have access to the CLD support they need;
- To strengthen co-ordination between the full range of CLD providers, ensuring that CPPs, local authorities and other providers of public services respond appropriately to the expectations set by the CLD Strategic Guidance;
- To reinforce the role of communities and learners in the assessment, planning and evaluation processes, enabling them to shape CLD provision; and
- To make the role and contribution of CLD more visible.

**Community Learning and Development has a specific focus within the Scottish Government's strategic objectives for public services:**

- Improved life chances for people of all ages through learning, personal development and active citizenship; and
- Stronger, more resilient, supportive, influential and inclusive communities.

Diagram 1



### **3. Renfrewshire Profile and Assessment of Need**

#### **Renfrewshire Overview**

Renfrewshire is situated in the West of Scotland, and includes the towns of Paisley, Renfrew and Johnstone, smaller towns such as Erskine and Linwood, and villages such as Bishopton, Bridge of Weir, Elderslie, Houston, Inchinnan, Kilbarchan, Langbank, and Lochwinnoch.

Almost 175,000 people live in the area, in nearly 81,000 households. The total working-age population of Renfrewshire is 110,000 people aged 16 to 64, equating to 65.59% of the population. When extending this to the age of 74, over 130,000 people in the area fall between the ages 16 to 74; this equates to three-quarters of the Renfrewshire population.

The number of adults aged 65+ in Renfrewshire is predicted to rise to 22% of the total population by 2025 which will further shape Community Learning and Development provision in the future.

#### **Qualifications and Attainment**

The general pattern of qualification levels attained by working age adults in Renfrewshire is similar to the whole of Scotland but with a lower percentage of those attaining degrees and higher percentages of HNC/HND, Higher and National Qualifications. 28% of the Renfrewshire population aged 16 and over have no educational qualifications, almost half of which are aged 50 and over, which is 1.3% more than the Scottish average. Those with no qualifications make up the largest share of those earning up to £15,000.

Literacy levels for Renfrewshire are difficult to ascertain however the Scottish Survey of Adult Literacies undertaken in 2009 can provide some national insight. This survey found that:

- Three-quarters of the Scottish population have a level of skills that has been recognised internationally as appropriate for a contemporary society
- Around one quarter of the Scottish population may face occasional challenges and constrained opportunities due to their skills but will generally cope with their day-to-day lives
- Within this quarter of the population, 3.6% (one person in 28) faces serious challenges in their literacies practices

The research showed that people with the lowest levels of literacy are much more likely to live in an area in the 15% most deprived in Scotland (32% vs. 18% average). This group are more likely to have an income below £15,000 per year (82% vs. 58% average).

Less than 1% (1,586 people) have any Gaelic skills, with less than 500 people in the local authority having the ability to speak, read, and write in Gaelic.

#### **Poverty and Deprivation**

There are a number of areas in Renfrewshire with deep-seated poverty and deprivation, and where people suffer significantly worse outcomes in terms of their health and wellbeing, employment prospects, security and quality of life, compared to more affluent areas. In general, children from poorer families in Renfrewshire do less well at school than their better-off peers.

The gap starts early in life, widens at every stage of school and can have life-long consequences. Young people from poorer families are less likely to go into further and higher education, more likely to be unemployed, work part-time, earn less and be in low-paid jobs. The attainment gap is an issue for every school in Renfrewshire to tackle, and is not limited to specific schools or areas.

The Scottish Index of Multiple Deprivation ranks the 6,505 data zones that cover Scotland from the most deprived (ranked 1) to least deprived (ranked 6,505). There are a total of 214 datazones in Renfrewshire, covering the entire population. The focus of the SIMD is on the most deprived 5%, 10% and 15% of datazones in Scotland, i.e. those ranked between 1 and 976.

The Scottish Index of Multiple Deprivation 2012 (SIMD) shows that serious deprivation has increased in Renfrewshire since 2004 and that deprivation is more widespread. Renfrewshire's overall share of the number of datazones showing the worst deprivation in Scotland has increased and the single overall most deprived datazone in Scotland is located in Paisley.

Renfrewshire's national share in the education, skills and training domain of the 15% most deprived datazones in Scotland in SIMD 2012 was 19 (1.9%) of the 976 datazones compared to 27 (2.8%) in 2009, 23 (2.4%) in 2006 and 24 (2.5%) in 2004.

The most education, skills and training deprived datazone in Renfrewshire in SIMD 2012 is S01005247, which is found in the Intermediate Zone of Paisley Ferguslie. It has a rank of 7, meaning that it is amongst the 5% most education, training and skills deprived areas in Scotland.

### **Health Inequalities**

Renfrewshire has an increasing number of areas within the 15% most health deprived datazones in Scotland. The depth of health deprivation has appeared to have increased particularly in Renfrew and Gallowhill, Paisley North and Johnstone and Villages Local Area Committee areas.

Overall Renfrewshire has the lowest male and female average life expectancy of any of its local authority peer group, as well as the highest male under 75s death rate and 3rd highest female under 75 death rate. Men in Bishopton live on average 16.4 years longer than men in Paisley Ferguslie.

Smoking prevalence in Renfrewshire is 2% higher than national rate, and a higher than average rate of deaths due to lung cancer. The drug related death rate is higher than the Scottish average and any of its local authority peer group.

The number of people being prescribed drugs for anxiety or depression is rising, with 17.5% of the population being prescribed these drugs in 2012.

Male suicide rates are higher than those of females, in line with Scotland as a whole, however Renfrewshire has seen a significant increase in the male suicide rate, rising from 13.8 to 28.1 per 100,000 since 1983.

There is a greater rate of psychiatric hospitalisations within Renfrewshire than across Scotland. The Ferguslie area of Paisley having three times the national average.

### **Third Sector Assets**

Renfrewshire has a diverse and thriving third sector that provides opportunities for youth, adult and community learning, whether through service provision or getting people actively involved through volunteering. Engage Renfrewshire, the local third sector interface, has a membership of over 350 organisations working across the range of community planning themes. Organisations of all sizes and interests are represented within this membership, from local community organisations to social enterprises who trade services.

### **Consultation and Engagement**

During 2015, The CLD Partnership used a variety of methods to collate information from learners and providers. This included an online survey and learner evaluations. However, it is recognised that further work will be required to ensure that individuals, families and communities have an opportunity to get

involved in the planning and evaluation of CLD activity; have an opportunity to shape that delivery and that the plan continues to meet the needs of Renfrewshire.

**Action 2015-2018**

During 2015-18 the CLD Partnership will take the following action to develop our assessment of need:

- Consult communities using existing community engagement methods e.g. community planning conference events.
- Arrange a series of focus groups with participants from existing CLD groups and providers.
- Undertake a CLD staff engagement session.
- Identify and work to utilise fully all Renfrewshire community learning and development assets including libraries, community halls, sports grounds and voluntary and community groups.
- Analyse and use the data from the Scottish Index of Multiple Deprivation 2016 to develop our understanding of need for CLD services.
- Identify and respond to emerging and new priorities where community learning and development has a contribution.

The results from this consultation and engagement will help shape the future CLD provision in Renfrewshire.

#### 4. Renfrewshire Community Learning and Development Strategic Priorities 2015-2018

Community Learning and Development partners in Renfrewshire will focus on delivering improved life chances for people of all ages and communities that are stronger, more resilient, supportive, influential and inclusive.

This will be achieved by working to develop the personal skill sets that a learner has and working to build the collective skill sets that communities have.

##### ***Developing personal skill sets***

Partners in Renfrewshire will work with people to build and develop the life skills that will help them most (diagram 2) depending on the issues they face in their life (diagram 3)

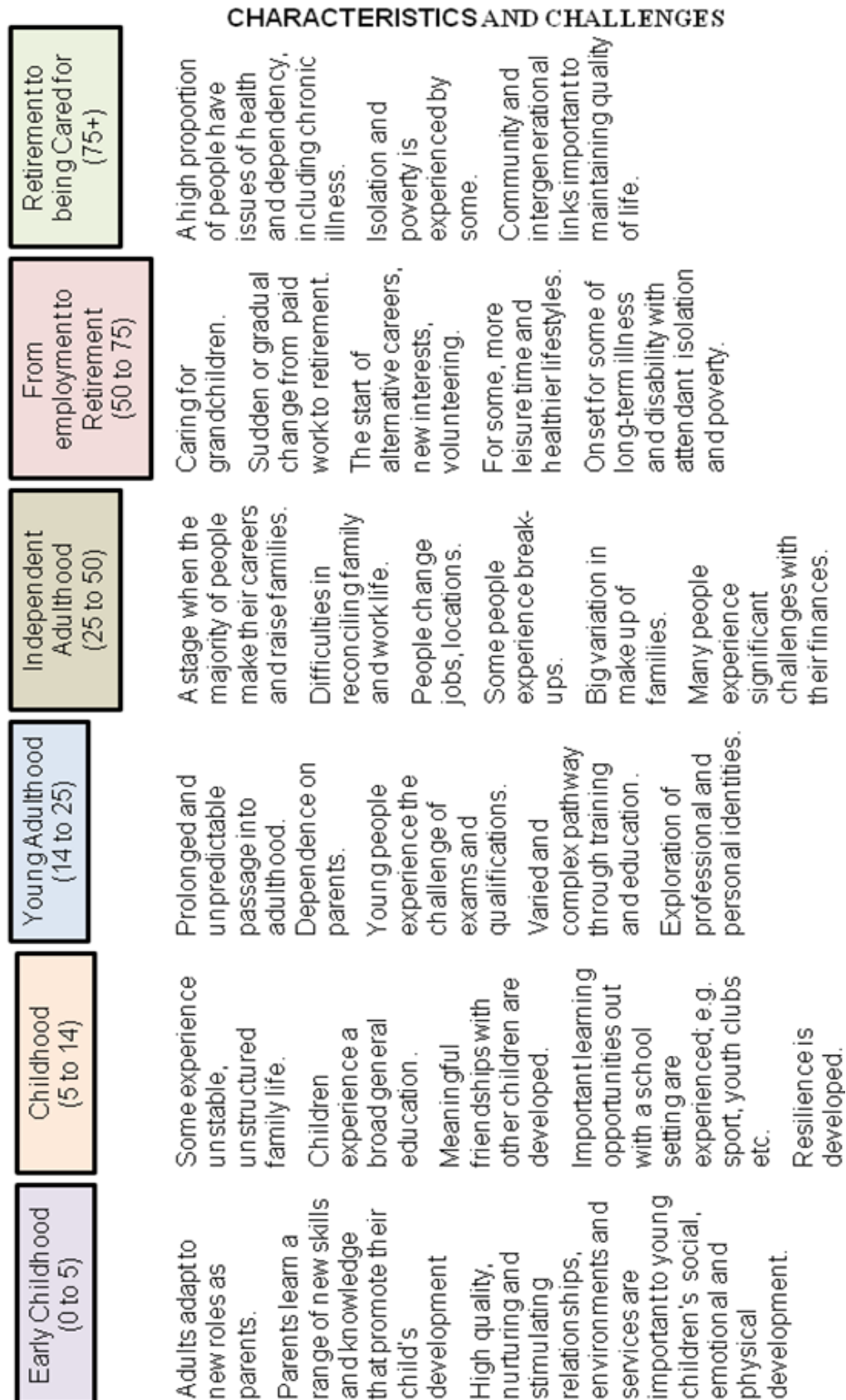
***Diagram 2***



**Diagram 3**

**Diagram 1: Transitional Life Stages**

This diagram is a representation of the stages that people go through in life. Each stage has individual characteristics and challenges. Most people today experience more frequent and less predictable life transitions. Each stage means a different emphasis and focus for community learning and development partners in terms of the way services are designed and deployed.



**CHARACTERISTICS AND CHALLENGES**

Renfrewshire’s work on helping people develop their own skills is organised around Youth Work and Adult Learning, to reflect the different requirements of these life stages. Through engagement work with learners and providers, we have identified the following strategic objectives for youth work and adult learning for 2015-18.

#### Renfrewshire Youth Work Objectives 2015-18

1. Promote wider achievement through accredited and non-accredited learning.
2. Empower young people to have a voice, take part in decision making and make a positive contribution to the community.
3. Develop skills for learning, life and work and helping young people enter employment, training and or further or higher education after school.
4. Promote health and wellbeing among young people.
5. Ensure that young people benefit from good quality youth information, that helps them participate in opportunities and make informed choices.

*Link to Youth Services Learning Offer*

The Adult Learning in Scotland, Statement of Ambition states that:

‘Adult learning is essential to enable and encourage adults in Scotland to acquire the knowledge, skills and confidence necessary to play an active and productive role, both personally and societally.’

#### Adult learning in Renfrewshire is informed by three core principles:

Learning should be **lifelong**, beginning in the Early Years, supported by Curriculum for Excellence through Broad General Education and Senior Phase and covering the whole age span of post-compulsory education. It should take into account the specific difficulties that some adults have in accessing learning opportunities because of their age, abilities, cultural or social backgrounds.

- Adult learning should be **life-wide**. It should cover the personal, work, family and community aspects of living which gives the scope for building a wide and open curriculum and creates a learning continuum which is not restricted by vocational imperatives.
- Adult learning should be **learner-centred**. The educational process must build around the interests and motives of the learner and seek to fulfil the purposes and goals he or she sees as relevant and important.

Every adult in Renfrewshire will have the right to access learning to meet their educational needs and their aspirations. Barriers to participation, learning and achievement will be removed and inclusion and equality promoted. In planning, developing and evaluating provision, adult learners will be at the centre of the process and will be empowered and supported to participate fully in decision-making about their future learning.

## Renfrewshire Adult Learning Objectives 2015 - 18

1. Build personal growth and resilience in adults through confidence building and motivational adult learning programmes.
2. Widen participation to adult learning to vulnerable adults and disadvantaged groups in Renfrewshire Communities.
3. Use early intervention family learning and parenting programmes to raise expectations and aspirations of both children and adults to promote a culture that values family learning and achievement.
4. Empower adults to make positive choices and take control of the decision making processes affecting their lives, using the social practices approach to adult learning.
5. Reduce inequalities so adults in Renfrewshire improve their, life chances and communication skills, and increase their participation as family members, workers, citizens and lifelong learners.

*Link to Adult Learning and Literacies Services*

### **Developing community skill sets**

In addition to personal life skills, there will also be a focus during 2015-18 on building collective skill sets within the different communities of place and interest in Renfrewshire. The purpose of this is to empower communities to have a strong voice and influence in decisions that affect them and to enable communities to take action themselves on any local opportunities and challenges they may face. Community Learning and Development partners in Renfrewshire will work with communities to develop skills (diagram 4) to address some of the national and local issues they may face (see section 5).

**Diagram 4**



Working with communities to develop their collective skills will be organised through the Community Learning strand of the Renfrewshire partnership's work. Our strategic community learning objectives will be developed in consultation with our learners, providers and communities by April 2016.

## 5. NATIONAL AND LOCAL POLICY CONTEXT

During the period 2015-18 there are a number of national and local opportunities and challenges that community learning and development will make a significant contribution to addressing. As a result of these local and national developments:

- Renfrewshire will have significant employment and cultural opportunities emerging from the Glasgow Region City Deal programme and the bid in 2017 for Paisley to become UK City of Culture 2021.
- People will need new or updated skills to have the resilience to keep themselves and their communities healthy, safe and employable and keep people from experiencing poverty.
- Communities will have greater opportunity to be active and involved in local decisions and the running of services, including the management of land and building assets.

Each of these opportunities and challenges require people of all ages and communities collectively to build their knowledge and skills so they can benefit as much as possible. Community learning and development will be a key resource to enable people in Renfrewshire to achieve this.

### **Key Employment and Cultural Opportunities 2015-18**

Renfrewshire has a number of opportunities over the period of the CLD plan that can help individuals and communities to flourish. To take advantage of these opportunities people will need access to community learning to develop the skills and knowledge they require.

Renfrewshire is a key part of the **Glasgow Region City Deal** programme of infrastructure works that will provide a significant number of job opportunities for Renfrewshire residents. These opportunities range from jobs in the construction of projects to those that are unlocked by their completion. Communities will also benefit from improved environments that open up new possibilities in local areas.

The construction phase of the City Deal programme will begin in 2018. Community learning and development has a significant role to play in ensuring that communities have the skills and knowledge to participate fully in the decisions that will affect them arising from the City Deal. It will also provide people with the skills to access the job opportunities that result from City Deal.

A bid for Paisley to become the **UK City of Culture in 2021** is due to be submitted in summer 2017. For this bid to be successful individuals and communities will need to be fully involved in its development and in the events and activities that take place during the year of culture. The process of developing the bid will stimulate interest in arts and culture throughout Renfrewshire. Community learning and development will be a key driver in ensuring that all communities across Renfrewshire and individuals of all backgrounds and abilities play a full role in the bid and the delivery of the City of Culture.

In addition to future opportunities, the interest in sport and culture stimulated by the **2014 Commonwealth Games in Glasgow** is also a continuing opportunity to encourage people to participate in sport and other physical activity. The Commonwealth Games highlighted the importance and potential of volunteering to make a positive difference to both communities and the delivery of major public events. Community learning has a key role to play in capturing and nurturing the interest that was generated by the Commonwealth Games and sustaining this for the future.

## **Building Safer, Healthier and Resilient Communities**

***Tackling Poverty In Renfrewshire, the Report of Renfrewshire's Tackling Poverty Commission*** is one of the key local policy drivers. This work aims to ensure that people have the knowledge, skills and support to prevent them experiencing poverty or to lift them out of poverty. Community learning will have a key role to play in equipping people and communities with the skills they need to address poverty across the three outcomes of Pockets, Prospects and Places, but particularly in terms of the Education, Attainment and Skills aspect of the Prospects outcome.

***Reshaping Care for Older People in Renfrewshire*** is one of the major areas of service change over the coming years. Communities have an integral part to play in ensuring that older people are more resilient and better cared for as a result of reshaping care. Older people and their families will need resilience skills to ensure that they are as physically and mentally healthy for as long as possible. This requires individual learning within communities and also the active participation of people of all ages in voluntary activities that support older people. Providing opportunities for older people to remain active in community life will also be a priority.

Improving through community learning the knowledge and the tools that people have to take greater ownership of their own physical and mental health will have a significant impact in improving overall levels of health in Renfrewshire.

***Getting it Right for Every Child (GIRFEC)*** – sets out a consistent way for people to work with all children and young people. This helps practitioners to focus on what makes a positive difference for children and young people – and how they can act to deliver these improvements. Getting it Right for Every Child is threaded through all existing policy, practice, strategy and legislation affecting children, young people and their families. Whilst government is not legislating universally for 18 plus, it is our ambition that good practice established for pre-18s would be extended into young adult service provision.

***Early Years Collaborative Working*** with young people includes working with children and young parents. The objective of the Early Years Collaborative (EYC) is to accelerate the conversion of the high-level principles set out in GIRFEC and the Early Years Framework into practical action. Thus narrowing the gap between what we know works and what we do. The Early Years Framework<sup>18</sup> aims to break negative cycles of inequality through early and effective intervention. Together with the Scottish Government's other social policy frameworks, such as Equally Well, which focuses on addressing health inequalities, and Achieving Our Potential, which aims to tackle poverty. Those working with young people are well placed to make early interventions to break these cycles of inequality.

***Curriculum for Excellence Community Learning and Development*** and the youth work sector have a significant role to play in Curriculum for Excellence (CfE). They are important delivery partners, offering young people valuable opportunities for learning and personal development, both in and out of school.

Strengthening partnerships between school staff and youth work practitioners remains a priority for the Curriculum for Excellence programme, particularly within the planning and delivery of the senior phase. The onset of the senior phase, the launch of the senior phase benchmarking tool, together with the outdoor learning agenda and 16 plus Activity Agreements, present new opportunities and challenges for schools and colleges in their interfaces with youth work. The senior phase of CfE can only be delivered through effective partnership working. It is becoming more common for young people to learn through a range of providers. As a result, it is particularly important that partners work well together to plan and deliver the curriculum.

Access to the internet is now regarded as being equally as necessary as other utilities such as gas, electricity and water. Community Learning can support the Digital Participation Strategy by ensuring that people build their skills and capacity to use the internet safely in a way that improves their circumstances and benefits their lives. ***Renfrewshire's Digital Strategy***, which will follow the published ***Digital Participation Plan*** will make sure that everybody has the opportunity to reach their digital potential.

Partners in Renfrewshire are determined that everyone has the means of access, awareness, skills and confidence to participate online responsibly and in a way that matters to them.

Learning new skills can also help people make their whole community more resilient to emergencies for example weather events such as flooding and disruptive events like power outages or major incidents. This will involve increasing the capacity of individuals to be effective first responders and communities to organise in response to incidents.

**Community Justice** services in Scotland are now undergoing a period of transition. Communities require to build an understanding of new community justice arrangements. They also require an understanding of how unpaid work can help build community infrastructure and community learning can both help offenders reintegrate into the local area and build cohesion.

### **Engagement In Public Services**

There is greater demand and greater need than previously for communities to be actively involved in the planning and running of local services. This comes from local people wanting greater involvement, public services recognising this as good practice and budget reductions impacting on service levels. People and communities require to have the skill sets that enable them to be more active and engaged in service delivery, which can be delivered through community learning. The key drivers in Renfrewshire for demand to engage in public services are:

**The Community Empowerment (Scotland) Act 2015** opens up significant opportunities for communities to organise themselves to be more involved in planning and delivering services, either on their own or in partnership with public services. The Act also intends to simplify the process for communities to take ownership of or lease assets currently in the public sector.

In addition to the demand for community engagement that the Community Empowerment (Scotland) Act is responding to, there is also pressure on public resources, which means that public services can no longer afford to sustain services at pre-2008 recession levels. The Christie Commission on public services recognised that financial resources are tight in public services and will continue to reduce, so community provision will also be required if some local services are to be sustained when budgets are being reduced.

**The Equality Act 2010** places duties on public services to ensure that the needs of all identifiable minority communities are addressed. Learning needs will be a key part of this and the Community Learning and Development Strategy 2015-18 will have a key role in implementing action to ensure that Renfrewshire is a fair place for all.

**Renfrewshire Community Plan 2023** includes Empowering Communities as one of its six themes. Renfrewshire has a large and growing community and voluntary sector asset base that has demonstrated interest in becoming more involved in developing local policy and providing local activity for the public benefit.

These national and local policy drivers will shape the demand for knowledge and skills within communities, which will be addressed through Renfrewshire Community Learning and Development Partnership's service delivery.

### **Action 2015-18**

During 2015-18 we will take the following action to ensure that community learning and development is recognised as key to delivering local and national policy outcomes:

- Integrate community learning and development principles into local implementation of community planning outcomes.
- Communicate to key audiences (decision-makers, learners and communities) the value that community learning and development brings in achieving national and local objectives.

- Align services to the policy goals within *Tackling Poverty In Renfrewshire, the Report of Renfrewshire's Tackling Poverty Commission* and Renfrewshire's Digital Participation Plan.
- Target service delivery in order to reduce inequalities and build the capacity of our most disadvantaged communities, which will provide the greatest return for resources invested.

## 6. SERVICE DELIVERY MODEL

A quality framework involves partners working together to

- Develop the CLD workforce.
- Self-evaluate and plan for improvement.
- Share good practice.
- Develop and utilise management information systems that track learners and measure performance.

Partnership arrangements and structures will enable partners to work collaboratively to achieve these aims. Workforce development is important to establishing a learning culture across the CLD sector. Partners will seek to develop joint continuing professional development programmes that increase the competence and capability of staff and volunteers.

A common approach to self evaluation and planning for improvement is essential to improving the quality of services and provision. This will be undertaken in a structured and systematic way, through a commitment to:

- Evaluating projects and programmes routinely.
- Joint self evaluation of impact.
- Joint self evaluation of performance.
- Joint self evaluating how we improve the quality of services and provision.
- A scrutiny process that substantiates the conclusions reached through self evaluation.

Partners will seek to share and learn from good practice in Renfrewshire and across Scotland. Partners will seek to develop management information systems and procedures that allow:

- Planning and self evaluation to be done in a consistent and systematic way.
- A learner's participation, progression and achievements through learning to be tracked.
- Performance to be measured.

These developments will involve a commitment to entering into data sharing agreements with partners.

### Renfrewshire Community Learning and Development Partnership

Partners will aim to plan and deliver in a coherent and integrated way. Delivering the intended impact will be achieved using different approaches:

- Community development (building on the capacity of communities to meet their own needs, engaging with and influencing decision makers).
- Youth work, family learning and other early intervention work with children, young people and families.
- Community based adult learning, including adult literacies and English for speakers of other languages.
- Volunteer development.
- Learning for vulnerable and disadvantaged groups in the community, for example, people with disabilities, carers and offenders.
- Community arts, sport and libraries provision

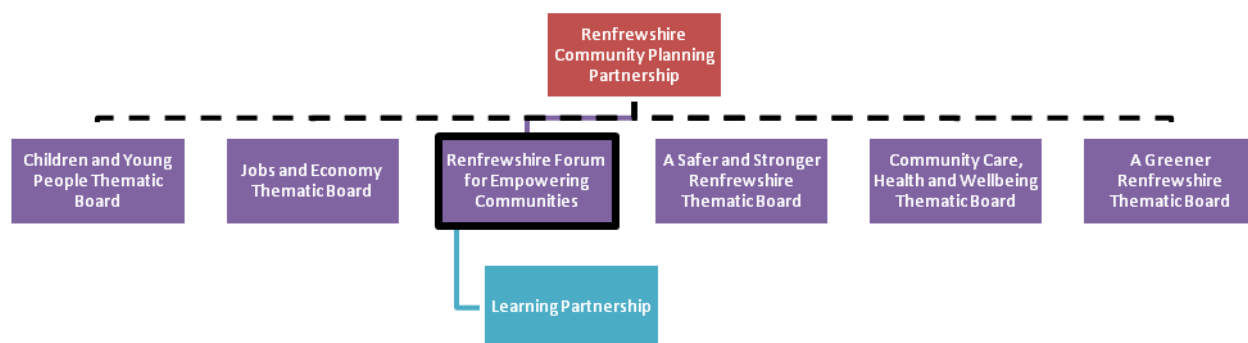
Partnership arrangements will reflect the strategy's 'Focus on Impact', ensuring that the life chances of individuals are improved through learning.

CLD Partners will ensure that systematic assessments of community needs and strengths provide the basis for their provision. To this end partners will seek to share data and intelligence on individuals and communities. CLD partners will develop systems and agreements that enable this to happen.

The engagement and involvement of learners and communities is central to this assessment and to the aim of empowering individuals and communities. CLD partners will ensure that learners and communities are represented and involved in a meaningful way in partnership structures.

To facilitate partnership working in planning and delivery and to improve the quality of services the following partnership structure will be embedded within the existing community planning arrangements as detailed in

Diagram 5 below:



The role of the CLD Partnership will be to provide:

- Strategic direction;
- Advice and guidance to the Renfrewshire Forum for Empowering Communities; and,
- Leadership in improving the quality of services and provision.

The membership of the CLD Partnership will reflect the key partners responsible for delivering CLD services together with people, drawn from community forums and networks, which are representative of the individuals and communities CLD will seek to target. The membership of the Partnership is listed in Appendix 1.

Area based and/or thematic Learning Partnership Groups will be established in the coming months to sit below the CLD Partnership. Each Learning Partnership will have a responsibility to consider the needs of individuals and communities in its area and produce an action plan that sets out how those needs will be met. Each Learning Partnership will also be responsible for self-evaluation, planning for improvement and reporting progress. This structure provides a means by which the education authority can meet new regulatory requirements (The Requirements for Community Learning and Development (Scotland) Regulations 2013).

More specifically it will enable the education authority to:

- Ascertain the needs of individuals and communities
- Engage with partner organisations
- Take action to respond to the needs of individuals and communities
- Ensure that a plan is produced every three years that sets how partners will coordinate its CLD provision.

The implementation of the strategy will help bring about improved outcomes for individuals of all ages. It will also result in increased community participation in decision making and create strengthened, more inclusive communities.

### **Action 2015-18**

During 2015-18 Renfrewshire Community Learning and Development Partnership will undertake the following actions to develop service delivery:

- Develop Renfrewshire Community Learning and Development partnership and contribution of all partners.
- Create opportunities to listen to learners and evaluate provision.
- Develop targets with users and providers.
- Support learners to raise their ambition for themselves and set achievable goals.
- Build digital skills of the whole community but particularly the most vulnerable people.
- Log all voluntary activity undertaken by individuals to develop a 'Community CV'.
- Build capacity with local communities to manage local assets including buildings and land.
- Build capacity and skills to participate in public decision making.
- Encourage participation in cultural activities and support Paisley's UK City of Culture 2021 bid
- Use existing partnerships workforce to develop governance skills within the community.
- Ensure a process of transfer of learning and skills within the community.
- Ensure that people whose first language is not English have the skills to communicate.
- Build capacity within the community of people who can communicate in sign language.
- Work together to develop the workforce of community learning and development providers.

**Community Learning and Development Partnership**

**Membership**

1. Renfrewshire Leisure
  - Arts and Museums
  - Libraries
  - Sports Services
2. Engage Renfrewshire
3. Renfrewshire Council, Children's Services
  - GIRFEC Team
  - Adult Learning and Literacies
  - Youth Services
4. Renfrewshire Health and Social Care Partnership
5. University of the West of Scotland
6. West College Scotland

## An Aspect Review on the implementation of the Community Learning and Development Regulations

### Outline of the visit

Short scoping meeting at the start of day one with the lead officer with strategic responsibility community learning and development.	45 minutes
Review of documentation Examples of strategic plans, programmes, evaluations and performance reports and examples of stakeholder engagement in planning as relevant.	Allow sufficient time during visit
Meeting with the Chief Executive and Community Planning Lead officer.	45 minutes
Meeting with the Director of Education.	45 minutes
Focus group meeting(s) with partners and officers from other services involved in the planning, delivery and coordination of community learning and development in the authority area. (including, for example, voluntary sector partners, college, community safety, police, health, libraries, sport and culture, economic development and related services).	1 hour each
Focus groups of community representatives involved in shaping the CLD plan.	1 hour each
Short meeting at the end of the visit with lead officer as at the first scoping meeting. The purpose of this meeting is to consider any points of clarification resulting from focus group discussions.	(30 minutes)

### Supporting evidence

What	How / When
Current / recent examples plans, evaluations, performance reports and any relevant documented case studies.	Submitted electronically one week in advance of the visit





**To:** Renfrewshire Community Planning Partnership Board

**On:** 11 May 2016

**Report by:**  
**David Amos, Head of Policy and Commissioning, Chief Executive's Service**

### **Community Empowerment Act Guidance**

#### **1. Summary**

- 1.1 The Scottish Government has invited consultation on a number of aspects of the Community Empowerment (Scotland) 2015 Act. The guidance that emerges following the consultation will provide the framework for Community Planning Partnerships to work within when implementing the provisions of the Act.
- 1.2 Renfrewshire Council officers will co-ordinate a partnership response to the consultation and are working with partners to contribute to this. Responses will be submitted to the Scottish Government in accordance with the timescales for each individual consultation. It is proposed that Renfrewshire Forum For Empowering Communities approve the responses to the guidance at its meeting on 1 June 2016. Community organisations will have a specific opportunity to input into the response at the daytime community planning conference event on 20 May 2016. Finalised guidance will be presented to the Partnership Board once agreed by the Scottish Government.

#### **2. Recommendations**

- 2.1 It is recommended that the Partnership Board agree that:
  - (a) Renfrewshire Council co-ordinate a partnership response to the consultations on guidance regarding the Community Empowerment (Scotland) Act 2015.
  - (b) Renfrewshire Forum For Empowering Communities agree the response on behalf of Renfrewshire Community Planning Partnership on 1 June 2016 and that finalised guidance be reported to the Partnership Board once finalised.

### 3. Background

- 3.1 The Community Empowerment (Scotland) Act 2015 provides the legal basis for participation in community planning partnerships in Scotland and sets out to empower communities to participate wherever appropriate in the planning and delivery of public services.
- 3.2 Consultation on draft guidance on different aspects of the Act was issued in March 2016, with a response sought by various dates in June 2016. The individual consultations are as follows:

Consultation	Date For Response
Consultation on secondary legislation proposals relating to Part 3a of the Land Reform (Scotland) Act 2003 – the community right to buy abandoned, neglected or detrimental land as introduced by the Community Empowerment (Scotland) Act 2015	20 June 2016
Asset Transfer under the Community Empowerment (Scotland) Act 2015: Consultation on Draft Regulations	20 June 2016
Community Empowerment (Scotland) Act 2015 – Participation Requests: Consultation on Draft Regulations	15 June 2016
Community Empowerment (Scotland) Act 2015 – Community Planning Guidance and Regulation	13 June 2016

The full text of these consultations can be accessed at [www.consult.scot.gov.uk](http://www.consult.scot.gov.uk)

- 3.3 Renfrewshire Council officers are working with partners to respond to the Scottish Government consultations in accordance with the timescales set out above. As agreed at the February 2016 meeting of the Partnership Board, a community planning conference event will be held at Johnstone Town Hall on Friday 20 May 2016, which will provide a specific opportunity for community input into the response. It is proposed that the co-ordinated response to the guidance be submitted for approval to the meeting of Renfrewshire Forum For Empowering Communities scheduled to take place on Wednesday 1 June 2016.

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**To:** Renfrewshire Community Planning Partnership Board

**On:** 11 May 2016

**Report by:**

David Amos, Head of Policy and Commissioning, Chief Executive's Service

**Prevention Agenda**

**1. Summary**

- 1.1 The Finance Committee of the Scottish Parliament is currently conducting an inquiry into the delivery in Scotland of the prevention agenda, as recommended by the Commission for Public Service Reform (Christie Commission) in 2011. The premise of the Finance Committee's inquiry is that progress towards a "decisive shift to prevention" has been slow and that the pace needs to accelerate. This paper provides an update on initial recommendations to the Parliament and proposals for Renfrewshire Community Planning Partnership Board to provide oversight regarding the delivery of the prevention agenda in Renfrewshire.
- 1.2 Paul Cairney, Professor of Politics and Public Policy, University of Stirling, has reported to the Scottish Parliament in March 2016 with recommendations for progressing the prevention agenda.
- 1.3 Renfrewshire Community Planning Partnership will be reviewing its partnership arrangements and delivery during 2016. As part of this work, it is proposed that the Community Planning Partnership takes the opportunity to embed long term prevention of inequalities and future demand on services as a specific focus of the review, in line with the recommendations emerging from the Scottish Parliament inquiry.

**2. Recommendations**

- 2.1 It is recommended that the Partnership Board:
  - (a) Agrees to provide oversight on activity being carried out across Renfrewshire Community Planning Partnership to ensure that the prevention agenda has the appropriate focus in planning and delivering services.
  - (b) Agrees that, to provide the Partnership Board with information to carry out the proposed oversight of prevention, an overview of prevention activity across all

the thematic boards is included within the annual performance report to the Partnership Board to be submitted in September each year.

- (c) Agrees that the work being progressed to review community planning arrangements and strategic needs to specifically consider prevention as a key focus of long-term activity.

### 3. **Background**

- 3.1 The Scottish Parliament Finance Committee has been conducting an inquiry since early 2015 into progress against the prevention recommendations within the Commission on Public Service Reform (Christie Commission) report. The starting point for the Finance Committee is that progress to date has been slow and calls for evidence have focused on what can be done to accelerate this.
- 3.2 Scottish Government/COSLA guidance on Single Outcome Agreements identified a need to “promote early intervention and preventative approaches in reducing inequalities, including a specific plan for how to prevent them.”

Preventative approaches were defined in the guidance as being:

“Actions which prevent problems and ease future demand on services by intervening early, thereby delivering better outcomes and value for money.”

- 3.3 As part of the Finance Committee’s inquiry, Professor Paul Cairney, Stirling University, has submitted the following recommendations to the Scottish Parliament to accelerate the pace of the prevention agenda in Scotland:

#### **Recommendation 1**

Provide a working definition of prevention policy and preventive spending to help produce (a) clear aims and priorities, and (b) milestones to measure the speed and nature of progress towards an agreed aim.

#### **Recommendation 2**

Clarify the primary aim of prevention policy, to help measure progress and gather/spread evidence of good practice. Is it to: produce scientific interventions to reduce inequalities or costs; or, deliver policy in accordance with key governance principles? The answer “both” is not helpful when people make choices to invest in some projects and disinvest in others.

#### **Recommendation 3**

State how a broad commitment to prevention should relate to specific commitments to acute or reactive services. This is necessary to clarify how public bodies should meet targets and distribute budgets.

#### **Recommendation 4**

When recommending progress in joint planning and action, clarify which bodies are responsible for each specific action. For example, should central government produce further statutory and budgetary reforms, or should specific local public bodies take the lead and be held accountable for change?

## Recommendation 5

Produce clearer criteria to identify: (a) the evidence that a project is successful and worth learning from; (b) how to balance (and trade off) the need to import specific elements of a programme and adapt it to local circumstances.

3.4 In his submission to the Scottish Parliament, Professor Cairney summarises the responses to the challenge that progress of reform has been slow and the identification of main barriers to change as follows:

- **The scale of the task is huge and problems are “wicked”.** It would be unrealistic to expect a “decisive shift” in a few years. Instead, we should develop meaningful and realistic measures of promising outcomes, with a baseline and milestones of progress. In many cases, we should accept that local bodies only have the ability to mitigate problems of inequalities, not solve by addressing their “root causes”.
- **“Prevention” is ambiguous.** To track meaningful progress, governments need to identify their priorities and specific objectives rather than a vague pledge.
- **Prevention is akin to capital investment, not a quick budgetary fix.** Central governments will undermine their prevention aims if they give local authorities more responsibilities, but less money.
- **Reactive services always come first.** Long term prevention aims are highly supported in principle, but they do not compete well with more reactive policies dealing with current and more urgent problems.
- **Prevention involves redistribution.** Public bodies face a backlash when they remove money from existing services to pay for new preventive measures.
- **Performance management is not conducive to prevention.** The highest profile central government targets are focused on protected outputs (e.g. numbers of public service staff) and short term targets (e.g. waiting times for treatment). Public managers would *like to produce better long term outcomes but have to meet narrow targets*.
- **The benefits of prevention are difficult to measure and no-one agrees on how to produce the evidence.** Few prevention benefits are “cashable” in the short term, and it is difficult to compare abstract future benefits or savings favourably with current services with a more visible impact. Prevention advocates need a convincing evidence base, but there is great uncertainty about how to gather and use evidence.
- **Governments face major political and ethical dilemmas.** Many prevention and early intervention initiatives involve intervening significantly in people’s lives to change their behaviour, and /or targeting resources to benefit or potentially stigmatise target populations.

- 3.5 Renfrewshire Community Planning Partnership responded to the initial request for information from the Scottish Parliament and included examples of good practice in prevention in Renfrewshire, such as the Positive Parenting Programme, Tackling Poverty Commission and moves to strategic based commissioning.
- 3.6 Renfrewshire Community Planning Partnership is reviewing during 2016 its working arrangements and strategic focus. This is an opportunity to look specifically at the role of the partnership in driving consideration of policies and programmes that deliver prevention outcomes. It is proposed that the Community Planning Partnership Board provide specific oversight on activity aimed at preventing inequality and reducing the demand for services. In order to inform the Partnership Board, it is proposed that the Annual Report to the Community Planning Partnership contains comment on progress on the prevention agenda in Renfrewshire and that future work to review need and demand for services in Renfrewshire provides a specific focus on prevention in order to direct the longer term work of the community planning partners.

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**To: Renfrewshire Community Planning Partnership Board**

**On: 11 May 2016**

**Report by:  
David Amos, Head of Policy and Commissioning**

## **Development of Renfrewshire Community Planning Partnership**

### **1. Summary**

- 1.1 Renfrewshire Community Planning Partnership Board agreed in December 2015 to review its working arrangements to ensure that they remain fit for purpose in order to deliver the outcomes agreed in the Renfrewshire Community Plan 2013-23.
- 1.2 Arrangements have now been made for initial visits by Renfrewshire Council, Chief Executive's officers to discuss the views of key community planning partners on the current arrangements and opportunities to strengthen these in the future and ensure that they add value for the strategic priorities of each partner.

### **2. Recommendations**

- 2.1 It is recommended that:
  - i) the Board agree the programme of visits and the topic areas outlined in the report, and
  - ii) partners identify any additional topic areas they would like to be included in these initial round of review meetings.

### **3. Background**

- 3.1 Renfrewshire Community Planning Partnership agreed in at its meeting on 9 December 2015 to review its community planning working arrangements in order to maintain focus on achieving strategic outcomes. It is recognised that given the pressures on public sector finances, it is important to ensure that partner's resources are being used effectively and that the collaborative work being taken forward by the community planning partners is adding strategic value for each partner and achieving the priority outcomes for Renfrewshire.

- 3.2 An initial round of meetings between the Renfrewshire Council's Head of Policy and Commissioning and senior managers of the key community planning partners are being arranged to discuss partners views on the current arrangements and the strategic value being achieved. The meetings will also discuss the implications for partners of the Community Empowerment (Scotland) Act 2015 and seek partners' views on the most appropriate way of meeting the requirements of the act and taking advantage of this important legislative development.
- 3.3 The meetings will also provide an opportunity for those partners not currently developing Strategic Partnership Agreements (SPAs) with the Council, to find out more about this approach and whether it could add value for their organisation and help strengthen the strategic focus of community planning. As reported to the Community Planning Partnership Board in February 2016, the Council and the University of the West of Scotland recently concluded an SPA and the Council and West College Scotland are currently working towards concluding an SPA in June 2016. As the largest private sector employer in Renfrewshire and a major strategic asset within the local economy, Glasgow Airport will also be included within the review meetings, with a specific focus on the SPA approach. The next set of initial discussions will be held beginning in May 2016 with others to follow during June, as highlighted below.

Renfrewshire Chamber of Commerce	Monday 9 May
Glasgow Airport	Thursday 19 May
NHS Greater Glasgow and Clyde	Monday 21 May
Police Scotland	Wednesday 25 May
Scottish Fire and Rescue	Friday 27 May
Engage Renfrewshire	Date being arranged
University of the West of Scotland	Date being arranged
West College Scotland	Date being arranged
Renfrewshire Health and Social Care Partnership	Date being arranged"

- 3.4 Proposed topics for discussion at the review meetings are outlined below and partners views on these and any other areas they would like to include in the discussion would be welcome:
- The effectiveness of the current community planning arrangements for achieving the community planning outcomes for Renfrewshire and options for improvement;
  - The effectiveness of the current community planning arrangements to support the delivery of individual partners' strategic priorities and options for improvement;
  - The requirements of partners arising from the Community Empowerment (Scotland) 2015 Act and the opportunities for partners to work together to maximise the benefits that can be achieved from the new provisions;

- iv) The potential to strengthen partnership focus on preventative activity which could reduce demands on partnership resources in the future;
- v) The identification of areas of specific resources/expertise available within partners which could support the delivery of community planning outcomes and opportunities for partners to lead on specific activity; and
- vi) An overview of the Strategic Partnership approach and interest in exploring this for individual partners.

3.5 The findings and conclusions from this initial round of review meetings will be reported to a future meeting of the Community Planning Partnership (CPP) for discussion and agreement on the most appropriate next steps for CPP development.

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## Minute of Meeting Children & Young People Thematic Board

Date	Time	Venue
Thursday, 04 February 2016	10:00	Conference Room, First Floor, Skills Development Scotland, 27 Causeyside Street, Paisley, Renfrewshire, PA1 1UL,

### PRESENT

Councillors Henry and Bibby (Renfrewshire Council); L O'Brien, Barnardos; K Miller, Engage Renfrewshire; F MacKay and M Ferguson (both Renfrewshire Health & Social Care Partnership); A Lowe, Renfrewshire Child Protection Committee; L King, Scottish Children's Reporter Administration; P MacLeod, D Hawthorn, G McKinlay and S Glasgow (all Renfrewshire Council); P Nelis, Scottish Fire and Rescue Services; M Gilligan, Skills Development Scotland; S Graham, West College Scotland; and M Dunn, University of the West of Scotland.

### CHAIR

Councillor Henry, Chair, presided.

### IN ATTENDANCE

C Thomas, D Black and S Ahmed (all Active Communities); S King, Barnardos; N Matta and G Stewart (both NHS GGC&C); F Capaldi, Police Scotland; and A Armstrong-Walter and C MacDonald (both Renfrewshire Council).

### APOLOGIES

Councillor McCartin, Renfrewshire Council; J Melrose, Renfrewshire Children's Panel; N Burns, Police Scotland; and J Trainer, Renfrewshire Council.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

The meeting was opened by Maurice Gilligan, Area Manager, Skills Development Scotland who welcomed everyone to the SDS offices. He highlighted some of the current projects and thanked everyone for their support and partnership working.

Councillor Henry thanked SDS for hosting the event and also congratulated Professor Ross Deuchar, Assistant Dean (Research, Enterprise and International) of University of the West of Scotland's School of Education on being awarded a Fulbright Scholar-in-Residence (SIR) scholarship.

## **1 MINUTES OF PREVIOUS MEETINGS**

There was submitted the Minutes of the Children & Young People Thematic Board held on 17 November, 2015, and the Joint Meeting between Children & Young People Thematic Board and Economy & Jobs Thematic Board held on 17 November, 2015.

**DECIDED:** That the Minutes be approved.

## **2 ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:** That the Rolling Action Log be approved.

## **3 PRE-TERM BABIES**

A presentation was given by G Stewart and N Matta, NHS GG&C relative to Pre-Term Babies. The presentation indicated the importance of identifying the problems early and outlined the definition of a pre-term baby. It also highlighted the impact of prematurity on social life and education; looked at the gestational age at delivery and special education needs; detailed school performance and outcomes; highlighted the implications for learning; drew attention to prematurity and cognitive workload; and summarised the way forward.

Councillor Henry indicated that there was a requirement to look at the dispersal of information and use of the information between partners. She also intimated that there were policy and procedure implications to be looked at and practice and research implications for both WCS and UWS as well as a requirement to work with Health Visitors.

After further discussion it was agreed that the Children's Services Partnership would scope out an action plan, draft a policy position and submit a report to a future meeting of the Board.

**DECIDED:**

(a) That it be agreed that the Children's Services Partnership would scope out an action plan, draft a policy position and submit a report to a future meeting of the Board; and

(b) That the presentation be noted.

**4 PEER MENTORING IN RENFREWSHIRE SCHOOLS (IMPROVING HEALTH & WELLBEING)**

A joint report was submitted by F MacKay, Head of Strategic Planning and Health Improvement, Renfrewshire HSCP and Cheryl Thomas, Hearty Lives Renfrewshire Project Co-ordinator, Active Communities updating the Board on the implementation of peer mentoring in Renfrewshire schools to improve health and wellbeing.

The report outlined the success of the peer mentoring project which was funded in St Benedict's and Linwood High Schools. It was intimated that the project aimed to reduce cardio-vascular risk factors of low physical activity levels, poor eating habits, smoking and low self esteem. D Black and S Ahmed outlined the benefits of the project.

It was noted that six schools, in addition to St Benedict's and Linwood, had expressed interest in developing peer mentoring and Active Communities would work with these schools and other partners to progress the initiative.

**DECIDED:**

(a) That the positive progress made in St Benedict's and Linwood High schools through the Hearty Lives project be noted; and

(b) That the progress made in implementing peer mentoring across all Renfrewshire secondary schools with funding identified through the Poverty Action Plan be noted.

**5 PAISLEY THREADS AND FIVE TO THRIVE**

A presentation was given by L O'Brien and S King relative to the Paisley Threads partnership project.

The presentation gave a brief overview of the project; summarised the service delivery model; outlined the interventions and the "Five to Thrive" approach; detailed a snapshot of the statistics from April-December 2015; and outlined referral sources and service delivery. A short video was shown which gave an insight into the project.

**DECIDED:** That the presentation be noted.

**SEDERUNT**

M Dunn left the meeting.

**6 CORPORATE PARENTING UPDATE, SCOTTISH CARE LEAVERS COVENANT AND GETTING IT RIGHT FOR LOOKED AFTER CHILDREN AND YOUNG PEOPLE**

A report was submitted by J Trainer, Acting Head of Early Years and Inclusion, Education Services relative to the a Corporate Parenting update, Scottish Care Leavers Covenant and Getting it Right for Looked After Children & Young People.

The report advised that The Corporate Parenting Group, chaired by the Acting Head of Early Years and Inclusion was reviewing how agencies in Renfrewshire were presently meeting their corporate parenting responsibilities. The Renfrewshire draft of the Corporate Parenting Plan would be prepared and consulted on over the next three months. It was noted that the Children's Champions Board would be actively involved in the review, drafting and consultation process for the Renfrewshire Corporate Parenting Plan and the draft plan would be available for the meeting of the Board on 26 May 2016. A timeline for the review of corporate parenting and the production of the draft plan was attached at Appendix 1.

The Scottish Care Leavers Covenant (the Covenant) was co-produced by a wide range of organisations including Who Cares? Scotland, Centre for Excellence for Looked After Children in Scotland (CELCIS) and Barnardo's Scotland. Appendix 2 outlined the full membership including subgroups. The Covenant set out an ambitious agenda for agencies to ensure that outcomes for care leavers were improved. The Covenant was based on the principles of Getting it Right for Every Child and was structured in a way which would assist Corporate Parents to meet their responsibilities and duties under the Children and Young People (Scotland) Act 2014.

**DECIDED:**

- (a) That the timescale for the review of corporate parenting in Renfrewshire, the consultation and engagement process for the draft Renfrewshire Corporate Parenting Plan as detailed in Appendix 1 be noted;
- (b) That it be noted that the publication of the Scottish Care Leavers Covenant, the planned review by the Corporate Parenting Group to map Renfrewshire's practice against the aspiration of the Covenant and an update would be provided to the next meeting of the Thematic Board;
- (c) That it be noted that the Scottish Care Leavers Covenant, as contained in Appendix 3, be referred to the CPP Board for endorsement and that it be agreed that the Board aspire to meet the commitments contained in the Covenant; and
- (d) That the publication of Getting it Right for Looked After Children and Young People by the Scottish Government be noted and that it be noted that a report on progress in Renfrewshire would be provided to the next meeting of the Thematic Board.

**7 REPORT OF THE JOINT INSPECTION OF SERVICES FOR CHILDREN & YOUNG PEOPLE IN RENFREWSHIRE**

There was submitted a report by D Hawthorn, Head of Child Care and Criminal Justice, Renfrewshire Council relative to the Joint Inspection of Services for Children and Young People in Renfrewshire.

The report advised that the inspection was part of a national programme of scrutiny and was the first time that all children's services in Renfrewshire had been inspected jointly. The inspection had taken place between December 2014 and February 2015 and the findings had been published on 11 December 2015. The inspection measured progress against nine quality indicators marked against a six point scale.

Renfrewshire received six "very good", two "good" and one "adequate" grades which was

a very positive result given the scale of the inspection. This placed Renfrewshire in the top four of such inspections undertaken to date. The inspection recognised that the community planning partners and elected members were all highly committed to working together and had a compelling vision, value and aims, with meaningful ownership across the partnership to realise the vision collaboratively.

**DECIDED:**

(i) That the report be noted; and

(ii) That the actions undertaken to strengthen processes in response to Care Inspectorate feedback be noted.

**8 TACKLING POVERTY UPDATE**

Annabelle Armstrong-Walter gave a presentation relative to an update on the Tackling Poverty Strategy and Action Plan.

The presentation gave a brief overview of what had been achieved to date; outlined some key facts from the Tackling Poverty Programme; drew special attention to the Tackling Poverty outcomes and the significant progress towards the three key pledges; and highlighted the need for well-designed sustainable neighbourhoods and how organisations should work.

**DECIDED:** That the presentation be noted.





## Minute of Meeting Jobs & the Economy Thematic Board

Date	Time	Venue
Monday, 08 February 2016	10:00	P114, P Block/Coats Building, UWS,

### PRESENT

Councillor Lawson, Renfrewshire Council; B Grant, Chamber of Commerce; J Burns, DWP; S Graham, Engage Renfrewshire; M Crearie and R Cooper, both Renfrewshire Council; S Clocherty and H Cunningham, Renfrewshire Health and Social Care Partnership; N Shields, Scottish Enterprise; M Gilligan, Skills Development Scotland; M Dunn, University of the West of Scotland; and A Dick, West College Scotland.

### CHAIR

In the absence of Councillor Glen it was agreed that Mary Crearie chair the meeting.

### IN ATTENDANCE

M Foley, UWS; A Armstrong-Walter, Y Farquhar and C MacDonald, all Renfrewshire Council.

### APOLOGIES

Councillor Glen, Renfrewshire Council; I McLean, Renfrewshire Forum for Empowering our Communities; A Morrison, Renfrewshire Council; and J Binning, Strathclyde Partnership for Transport.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

## **ORDER OF BUSINESS**

M Crearie advised that she proposed to alter the order of business to facilitate the conduct of the meeting by considering item 3 of the agenda after item 4 and item 9 of the agenda after item 3.

### **1 MINUTES OF PREVIOUS MEETINGS**

There was submitted the Minutes of the Jobs & the Economy Thematic Board held on 16 November, 2015, and the Joint Meeting between Children & Young People Thematic Board and Jobs & the Economy Thematic Board held on 17 November, 2015.

**DECIDED:** That the Minutes be approved.

### **2 ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**J&E.27.03.13(1.5II); J.E. 09.01.14(6); AND J&E.27.03.13(2.3III)**

As these actions were complete it was agreed that they be removed from the action log.

**DECIDED:**

(a) That it be agreed that completed actions J&E.27.03.13(1.5ii); J.E. 09.01.14(6); and J&E.27.03.13(2.3iii) be removed from the Rolling Action Log; and

(b) That the Rolling Action Log be approved.

### **3 REGIONAL PARTNERSHIP FOUNDATION APPRENTICESHIPS PATHFINDER DELIVERY 2016/18**

There was submitted a report by the Economic Development Manager, West College Scotland which advised that the College had submitted a bid to deliver a number of Regional Partnership Foundation Apprenticeship Pathfinders in 2016/18 in partnership with Renfrewshire Schools, Renfrewshire Council and Employers.

The report indicated that the contract would be awarded in late January/early February 2016 and if successful, delivery would commence in August 2016.

**DECIDED:**

(a) That the report be noted; and

(b) That a progress update report would be submitted to a future meeting of the Board.

#### 4 TACKLING POVERTY UPDATE

The Strategic Lead Officer (Tackling Poverty & Welfare Reform) gave a presentation relative to an update on the Tackling Poverty Strategy and Action Plan.

The presentation gave a brief overview of what had been achieved to date; outlined some key facts from the Tackling Poverty Programme; drew special attention to the Tackling Poverty outcomes and the significant progress towards the three key pledges; and highlighted the need for well-designed sustainable neighbourhoods and how organisations should work.

**DECIDED:** That the presentation be noted.

#### 5 SPOTLIGHT ON UWS

The Vice Principal for Learning and Teaching and Executive Dean of Business and Creative Industries at the University of the West of Scotland addressed the Board and gave a brief overview of the University merger; detailed statistics relating to foreign and UK students attending the University; highlighted the vision for the University and the part the University would play in the regeneration of Paisley and Renfrewshire as a whole; and presented an insight into the opportunities, pitfalls and requirements to lead a 21st century University.

**DECIDED:** That the presentation be noted.

#### 6 RENFREWSHIRE: FULL YOUTH EMPLOYMENT INITIATIVE PROPOSAL

There was submitted a report by the Economic Development Manager, Development & Housing Services relative to Youth Employment.

The report advised that since the launch of Invest in Renfrewshire in 2012, youth employment levels in Renfrewshire had increased by over 50% and youth unemployment had fallen by over 80%. Due to this success, it was proposed that the Council aim to further reduce youth unemployment and strive to eliminate structural unemployment for young people in Renfrewshire. The report indicated that the Council, via the Employability Services, would focus on supporting unemployed young people into work within the first six months of being unemployed. An allocation of £2.1 million of Youth Employment Initiative (YEI) funding had previously been reported to the Board to support youth employment programmes across Renfrewshire to 2018. An outline proposal to increase the YEI funding in Renfrewshire to £5,030,253.40 over three years had been received on 6 January 2016, and would enable existing Council budgets for youth employment through Invest in Renfrewshire and mainstream Economic Development funding to be matched. The funding request had been approved and an acceptance of grant signed by the Chief Executive. This funding would be used to assist in supporting the Council's ambitions to further reduce youth unemployment until June 2018.

**DECIDED:**

(a) That the current youth employment levels and the significant increase in youth employment in Renfrewshire over the last three years be noted;

(b) That it be agreed that Renfrewshire Council should introduce an initiative to further

reduce youth unemployment and strive to eliminate structural unemployment for young people in Renfrewshire;

(c) That it be agreed that a partnership group be established across the CPP to take this forward; and

(d) That it be agreed that further updates on progress for this area of service provision be provided to the Board on a regular basis.

## **7 UPDATE ON EU FUNDING FOR RENFREWSHIRE 2015/20**

There was submitted a report by the Economic Development Manager, West College Scotland relative to an update on EU Funding for Renfrewshire 2015/20 - Agreement on Funding Proposals for the Renfrewshire CPP Area. The report advised that funding had now been confirmed and training had commenced. The report also provided details on the additional full time places supported by the funding.

**DECIDED:** That the report be noted.

## **8 RENFREWSHIRE CHAMBER OF COMMERCE UPDATE**

A verbal update was given by Bob Grant, Chief Executive of Renfrewshire Chamber of Commerce on the activities of the Chamber.

It was noted that:

- Bob Davidson was now in post as Programme Director of Developing the Young Workforce - West Region;
- A Living Wage event was to be held on 17 February 2016 at West College Scotland;
- The B2B event would be held on 8/9 June 2016 at the Lagoon Leisure Centre. The Conference would take place on 9 June 2016 in the Brough Hall, UWS;
- As part of the Tackling Poverty Programme, funding had now been approved for the Skills Ambassador Programme to be rolled out to Secondary Schools within Renfrewshire. The programme would be much more substantial and would cover S2, S4 and S6 pupils;
- Renfrewshire Chamber of Commerce was the lead organisation for the Partnership & Business Engagement Workstream as part of the Executive Group for Paisley 2021. The aim of the group was to engage the assistance of partners and businesses to deliver a successful Bid for Paisley.

**DECIDED:** That the verbal update be noted.

## **9 REGENERATION UPDATE**

There was submitted a report by the Head of Regeneration, Renfrewshire Council which provided a summary of the various regeneration activities currently being taken forward in and around Paisley Town Centre. It was noted that since the last update report a number of key milestones had been reached on projects such as City Deal, the bid for City of Culture 2021, the Outline Business Case for the Paisley Museum redevelopment.

**DECIDED:** That the report be noted.

## 10 **LIVING WAGE UPDATE**

A verbal update was given by the Economic Development Manager, Development & Housing Services relative to a report which was being prepared which sought approval to apply for Scottish Living Wage Accreditation under the scheme organised by the Poverty Alliance in partnership with the Living Wage Foundation.

She intimated that the report would detail the activities across the Council that supported the payment of the Living Wage across Renfrewshire, including the promotion of a Living Wage Campaign to promote the benefits of the Living Wage to employers in Renfrewshire; encouraging tenderers to pay the Living Wage; and applying for Living Wage accreditation.

It was noted that as part of the campaign an event would be held by Invest in Renfrewshire on 17 February 2016 for employers to promote the benefits of paying the Living Wage.

**DECIDED:** That the verbal updated be noted.

## 11 **LABOUR MARKET**

There was submitted a newsletter by Economic Development which provided an overview of employment activity and economic development in Renfrewshire at the end of October 2015.

The newsletter illustrated the Renfrewshire labour market position and advised how Renfrewshire fared in comparison to the rest of the country. It also included a brief summary of the progress made to date by the Council's Invest in Renfrewshire Programme and Business Gateway Programme and provided information on wider economic development activity across Renfrewshire.

**DECIDED:** That the newsletter be noted.





## Minute of Meeting Forum for Empowering Communities

Date	Time	Venue
Tuesday, 09 February 2016	16:00	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

### PRESENT

A McNiven and S Graham (both Engage Renfrewshire); J Wilby, Paisley West End & Central Community Council; and S Cruickshank, Renfrewshire Access Panel.

### CHAIR

As A McNiven had been delayed in another meeting it was agreed that S Graham would chair the meeting.

### IN ATTENDANCE

I Cunningham, K Miller and J Ferrie (all Engage Renfrewshire); C Walker, Renfrewshire Community Health & Social Care Partnership; and J Mackie, P Sale and C MacDonald (all Renfrewshire Council).

### APOLOGIES

L O'Brien, Barnados; I McLean, Bridgewater Housing Association; A Fraser, Linstone Housing Association; S McLellan, RAMH; and J Cram, Renfrewshire Health & Social Care Partnership.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

## **ORDER OF BUSINESS**

The Chair intimated that he proposed to alter the order of business to facilitate the conduct of the meeting by considering item 6 of the agenda after item 2.

### **1 MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Renfrewshire Forum for Empowering Communities held on 17 November 2015.

**DECIDED:** That the Minute be approved.

### **2 ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

#### **RF.27.01.15(5) - STREETS FOR ALL**

S Graham advised that a report would be submitted to the next cycle of the Community Planning Thematic Boards.

#### **RF.27.01.15(2) - LOCAL ENGAGEMENT EVENTS**

The key points from the Charrette in Erskine would be incorporated into a report which would form part of draft strategy plan for Erskine.

**DECIDED:** That the updated Rolling Action Log be approved.

### **3 ERSKINE CHARRETTE**

A presentation was given by J Mackie relative to the Scottish Government and Renfrewshire Council planning-led “Charrette” engagement exercise which took place in Erskine the first week in February 2016 to look at the future of Erskine town centre and surrounding areas.

The presentation gave a brief overview of the event which had been funded by the Scottish Government; outlined the timetable; highlighted the key themes; and detailed the delivery and next phase of the project.

**DECIDED:** That the presentation be noted.

### **4 COMMUNITY LEARNING & DEVELOPMENT REGULATIONS AND STRATEGIC PLAN**

A report was submitted by A Conboy, Children's Services, Renfrewshire Council relative to the Requirements for Community Learning and Development (Scotland) Regulations 2013 which came into force 1st September, 2013. The Regulations placed a legal requirement on local authorities to provide clear leadership and direction, and to drive the action needed to ensure they maximised the contribution of Community Learning and Development partners in the reform of public services.

The report intimated that the Community Learning and Development (CLD) Regulations supported the achievement of four policy goals and had a specific focus within the strategic objectives for the reform of public services. A specific requirement of the Regulations was the creation and implementation of a strategic plan which was attached as an appendix and detailed how CLD activities would be delivered; who would deliver them; and what specific target groups would benefit from them.

J Mackie gave a presentation outlining which groups had been consulted during the process; summarised the workshop event and the methods used to obtain the information; and highlighted the next steps.

**DECIDED:**

- (a) That the implementation of the Regulations for Community Learning and Development including the strategic plan be noted; and
- (b) That it be agreed that the Senior Officer responsible for the CLD Regulations and Strategic Plan would report key successes and milestones through the Forum for Empowering Communities.

**5 COMMUNITY PLANNING ENGAGEMENT 2016**

A report was submitted by Engage Renfrewshire relative to a series of local community-led events developed with community groups and organisations and larger scale events for a wider audience to be held during the first six months of 2016. The report intimated that in addition to the events already being planned, there would be further opportunities for local community-led events during the course of 2016.

**DECIDED:** That the proposals to develop further community planning events in response to local demand be agreed.

**6 COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015**

A report was submitted by the Chair of Renfrewshire Forum for Empowering Communities relative to a Community Empowerment (Scotland) Act 2015 update.

The report intimated that Alasdair McKinlay, Head of the Community Planning and Empowerment Unit at the Scottish Government, made a presentation on the Community Empowerment Act at the meeting of Renfrewshire Community Planning Partnership Board held on 9 December 2015. The presentation noted that the Community Empowerment (Scotland) Act 2015 was expected to be implemented by late summer 2016; a sounding board had been created to look at regulations that might be required to enable partners to make decisions; Renfrewshire's Local Improvement Plan would be linked to the Scottish Government's National Performance Framework which now had a statutory basis; the Right to Buy local land and assets had been extended to urban Scotland through the Act and included privately-owned assets; and the Scottish Community Development Foundation was leading on work to refresh the National Standards of Community Engagement on behalf of the Scottish Government.

**DECIDED:**

(a) That the key points of the Scottish Government presentation to the Community Planning Partnership Board meeting on 9 December 2015 on the Community Empowerment (Scotland) Act be noted; and

(b) That it be agreed that Engage Renfrewshire would progress the organisation an event around transfer of assets, as agreed at the meeting on 17 November 2015, but that this event would be arranged before the publication of Scottish Government guidance on the Community Empowerment (Scotland) Act.

**7 TACKLING POVERTY**

S Graham gave a verbal update relative to the progress of the Tackling Poverty Commission strategy. He intimated that the work of Renfrewshire's Tackling Poverty Commission and the partner response to the Commission's recommendation had already shown significant progress towards the three key pledges.

**DECIDED:** That the updated be noted.

**SEDERUNT**

A McNiven entered the meeting prior to consideration of the following item.

**8 UPDATE FROM THEMATIC BOARDS**

Feedback reports from the members who had been present at the various Thematic Boards were submitted in respect of:

- Greener Renfrewshire Thematic Board
- Jobs & the Economy Thematic Board
- Safer & Stronger Renfrewshire Thematic Board
- Children & Young People Thematic Board; and
- Community Care Health & Wellbeing Thematic Board.

**DECIDED:** To note the feedback provided in the reports.



## Minute of Meeting Safer & Stronger Renfrewshire Thematic Board

Date	Time	Venue
Wednesday, 23 March 2016	10:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### PRESENT

Councillors Williams (Renfrewshire Council); S Miller (Engage Renfrewshire); K Philips (Renfrewshire Health & Social Care Partnership); O Reid and Y Farquhar (both Renfrewshire Council).

### IN ATTENDANCE

D Dagon (Barnardo's); B McEwan, P Sale and T Irvine (All Renfrewshire Council); L King (Scottish Children's Reporters Administration); R Duncan (Scottish Fire and Rescue Service); M Gallacher and F Capaldi (Police Scotland); C Prentice (Victim Support Renfrewshire); and A Cumberland (West College Scotland).

### APOLOGIES

S Cruikshank (Forum for Empowering Communities); J Hunter (North Strathclyde Criminal Justice Authority); R Kennedy (Police Scotland); K Stewart (Procurator Fiscal's Office); S MacDougall, D Hawthorn, F Carlin, D Mair and A Conboy (All Renfrewshire Council); L King (Scottish Children's Reporters Administration); P Nelis (Scottish Fire and Rescue); C Prentice (Victim Support Renfrewshire); and A Dick (West College Scotland).

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

## 1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Safer & Stronger Renfrewshire Thematic Board held on 3 February, 2016.

It was noted that in relation to Item 3(a) - Review of Strategic Police Priorities, the consultation period had been extended to 29 April 2016.

**DECIDED:** That the Minute be approved.

## 2 **ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

### **S&S.02.09.15(5) - UPDATE ON YEAR 1 PERFORMANCE INDICATORS**

Y Farquhar intimated that this action was now complete and could be removed from the action log.

**DECIDED:**

- (a) That action S&S.02.09.15(5) be removed from the Action Log; and
- (b) That the Action Log be approved.

## 3 **RENFREWSHIRE ACTION TO ADDRESS CHILD EXPLOITATION AND THE WORK OF THE SAFER CHOICES MISSING SERVICE**

A presentation was given by B McEwan, F Capaldi and D Dagon relative to child sexual exploitation and the work of the Safer Choices Missing service.

The presentation defined child exploitation; identified vulnerability and risk; highlighted the vulnerability factors and risk indicators; detailed the routes into child sexual exploitation; summarised the Rotherham Report and how Renfrewshire responded to the report; indicated key points for Renfrewshire and the service delivery within Renfrewshire; detailed the strategies used to protect young people and the strategic governance that was in place to assist.

**DECIDED:** That the presentation be noted.

## 4 **STRATEGIC DEVELOPMENT OF SAFER & STRONGER ACTION PLAN**

There was submitted a report by the Director of Community Resources, Renfrewshire Council which provided an update on the recent review of the governance arrangements for public protection in Renfrewshire and highlighted the implications for the Safer & Stronger Thematic Board in terms of the development of the Safer & Stronger Action Plan.

**DECIDED:**

- a) That the review of governance arrangements for public protection in Renfrewshire be noted;
- b) That the implications arising from the review for the Renfrewshire Safer & Stronger Thematic Board be noted; and
- c) That a future work plan which reflected the work programme arising from the review and the associated strategic priorities for Renfrewshire be agreed.

## 5 PUBLIC PROTECTION UPDATE

There was submitted a report by the Head of Public Protection, Community Resources, Renfrewshire Council which provided an update on progress across a number of key areas of work overseen by the Community Safety and Public Protection Steering Group, including Counter Terrorism – Prevent; Development of the Daily Tasking process; Development of the Renfrewshire Community Safety Partnership Hub; and Information Sharing Protocol (ISP) for Public Protection. A copy of the agreed terms of reference for the Community Safety and Public Protection Steering Group was attached as Appendix 1 and the recently issued Scottish Local Authorities Counter Terrorism Strategy Prevent Code of Practice was attached as Appendix 2.

### **DECIDED:**

- (a) That the overall progress contained within this report be noted; and
- (b) That Terms of Reference contained within Appendix 1 for the Community Safety and Public Protection Steering Group as previously approved be noted.

## 6 DEVELOPING A NATIONAL MISSING PERSONS STRATEGY: PROVISION OF RETURN INTERVIEWS

There was submitted a report by the Director of Children's Services relative to the National Missing Persons Steering Group which was currently developing good practice guidance to support the provision of return interviews across Scotland. Each Community Planning Partnership had been asked to co-ordinate a survey response to gather information about current practice and a copy of Renfrewshire CPP's response was attached as an appendix to the report.

**DECIDED:** That the Community Planning Partnership response to the Provision of Return Interviews survey be noted.

## 7 SAFE KIDS VIP EVENT 2016

There was submitted a report by the Director of Community Resources which provided an update on the Safe Kids 2016 event which was delivered from 7–11 March and 14-7 March 2016, with workshop sessions being run twice per day at the Paisley 2021 Stadium (formerly the St Mirren Stadium).

The report indicated that the Safe Kids event was a unique learning programme, coordinated by Community Resources, which had been running in Renfrewshire for over 10 years and delivered educational messages relating to a range of safety issues to

every Primary 6 pupil in Renfrewshire. Messages were delivered by Community Safety partners via short ten minute workshops.

**DECIDED:** That the report be noted.

## 8 CHOICES FOR LIFE EVENT

There was submitted a report by Police Scotland which provided an update on the Choices for Life, Paisley Event, 2016 to take place on 23 March, 2016 at the Paisley 2021 Stadium (formerly St Mirren's Stadium).

The report advised that Choices for Life was an innovative diversionary and educational initiative aimed at raising awareness amongst young people, aged 11-18, about the dangers of substance use and misuse in relation to smoking, alcohol and drugs. It also offered online safety advice on how to deal with negative peer pressure. The Choices for Life brand and associated products had been designed in conjunction with young people throughout Scotland as well as partners in Young Scot, as well as Health and Education. The program was supported by Police Scotland, with Force engagement facilitated by the Specialist Crime Division, Safer Communities.

**DECIDED:** That the report be noted.

## 9 COMMUNITY SAFETY UPDATE

There was submitted an update report by the Director of Community Resources, Renfrewshire Council on progress to deliver a range of initiatives linked to environmental enforcement and improvement activities; protecting vulnerable residents; building safer communities; diversionary activities; and the development of the integrated control room and CCTV.

**DECIDED:** That the report be noted.

## 10 RENFREWSHIRE PUBLIC SERVICES PANEL 2015 REPORT

There was submitted a report by the Director of Community Resources providing an overview of results from the winter 2015/16 Renfrewshire Public Services Panel survey which consulted panel members on council services, anti-social behaviour, community pay back orders, empowering communities and adult protection. The report also provided a summary analysis on the issues which impacted on the Safer and Stronger Renfrewshire outcomes.

**DECIDED:** That the report be noted.



## Minute of Meeting Forum for Empowering Communities

Date	Time	Venue
Wednesday, 30 March 2016	16:00	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

### PRESENT

L O'Brien, Barnados; A McNiven, Engage Renfrewshire; J Wilby, Paisley West End & Central Community Council; S McLellan, RAMH; S Graham, Renfrewshire Council; and J Cram, Renfrewshire Health & Social Care Partnership.

### IN ATTENDANCE

I Cunningham and K Miller (both Engage Renfrewshire); and N Irvine-Brown. G Wilson, S Tkacenko and C MacDonald (all Renfrewshire Council).

### CHAIR

Alan McNiven presided.

### APOLOGIES

I McLean, Bridgewater Housing Association; and S Cruickshank, Renfrewshire Access Panel.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

## **ORDER OF BUSINESS**

The Chair intimated that he proposed to alter the order of business to facilitate the conduct of the meeting by considering item 11 of the agenda after item 2. He also advised that Item 4 - Community Learning & Development Strategy Update had been deferred to the next meeting of the Forum.

### **1 MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Renfrewshire Forum for Empowering Communities held on 27 January 2016.

**DECIDED:** That the Minute be approved.

### **2 ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:**

(a) It was agreed that completed actions within RF.27.01.15(5), RF.27.01.15(8) and RF.05.05.15(3) would be removed from the Action Log; and

(b) That the Action Log be approved.

### **3 UPDATE ON THE LIVING WAGE**

There was submitted a report by the Chief Executive, RAMH relative to an update in relation to the Living Wage and its relationship to the Scottish Living Wage. The report advised that the National Minimum Living Wage starting rate at present was £7.20 per hour but would due to rise in unspecified increments to £9.00 per hour by April 2020. This constituted a 25% rise. The Scottish Living Wage, which was a voluntary 'opt in' standard, was currently £8.25 per hour which was set annually in November by the Living Wage Foundation and Leicester University amongst others and was gauged against what was deemed to be a basic standard of living in the UK. The average annual 'increase' was around £0.40p per hour, per annum and there was no upper target.

Renfrewshire Council had liaised with local third sector Social Care providers to consider options which made the Scottish Living Wage achievable. The Scottish Government had recently indicated that it was keen to see the care sector address fair work practices both through public procurement and central funding support and had made £2.5m available nationally in 2015/16. The distribution of the fund was based upon a 50% contribution from Government; 25% from Cosla members and a 25% contribution from Providers. It was anticipated that further initiatives would be continued in 2016/17.

**DECIDED:** That it be agreed that the Forum support negotiations and discussion between local Social Care providers, the Local Authority and the Health and Social Care Partnership, to facilitate achievement of a sustainable Scottish Living Wage levels across the spectrum of provision in Renfrewshire.

#### 4 **STAKEHOLDER ENGAGEMENT FRAMEWORK**

A presentation was given by N Irvine-Brown relative to the design and development of a Stakeholder Engagement Framework. The presentation gave a brief overview of the current practice and highlighted the opportunities and developments to date.

The presentation requested that the Forum for Empowering Communities act as a Reference Group on the development of the external stakeholder aspect of the Engagement Framework; to provide expertise on content and sections or to advise who could assist; to sign off the framework before it was presented to the CPP Board; and to suggest a name for the framework.

A general discussion followed which centered around establishing a mission statement to act as a wrap around what was currently in place.

##### **DECIDED:**

- (a) That it be agreed that the Board would act as a Reference Group on the development of the external stakeholder aspect of the Engagement Framework;
- (b) That it be agreed that the Board would provide expertise on content and sections or advise who could assist;
- (c) That it be agreed that the Board would sign off the framework before it was presented to the CPP Board; and
- (d) That it be agreed that the Board would suggest a name for the framework.

#### 5 **COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015**

A McNiven and S Graham gave a presentation which updated the Board on the Community Empowerment (Scotland) Act 2015 (the Act). The presentation indicated that the Act would mean different things to different community groups in terms of assets, services and procurement for community benefit; a brief overview was given of the participation request and how it would be managed and approached;

A general discussion followed relating to the development of a Community Planning toolkit for the Act and the establishment of a Sub-Group to develop an action plan.

##### **DECIDED:**

- (a) That it be agreed that a Sub-Group be established to develop a Community Empowerment (Scotland) Act 2015 action plan;
- (b) That it be noted that further reports on the progress of the Sub-Group would be submitted to future meetings of the Board; and
- (c) That the presentation be noted.

## 6 CITY OF CULTURE UPDATE

A McNiven gave an update on the Paisley 2021 Executive Group. He advised that the Community Engagement Workstream now had an operational plan in place. There was an acknowledgement that the people who lived within Paisley felt close to "the bid" however there was a need to make the bid Renfrewshire wide and keep up the profile for the bid in a wide range of Renfrewshire's community settings. As a result, it was proposed that local 'info-desks' (potentially five – one in each Local Area Committee area) would be established. These points of contact would have some ability for those who enquired to leave their 'fingerprint' on the bid. It was noted that branding 'packs' were being developed and a commitment sought from all community organisations and partners to brand output with the 'bid' mark. There was also a strong commitment given around the participation of communities of interest, for example BAME and LGBT, and to engage with the Diversity and Equality Alliance in Renfrewshire (DEAR) Group.

**DECIDED:** That the verbal update be noted.

## 7 LIVING STREETS UPDATE

Under reference to the Minute of the meeting of the Forum for Empowering Communities held on 27 January, 2015, there was submitted a report by the Chair of Renfrewshire Access Panel relative to improving the accessibility of streets, pavements and public places within Renfrewshire. The report advised that Renfrewshire Access Panel had carried out its first Living Streets report which provided comment on the accessibility of pavements and public spaces around Paisley Town Centre from Moss Street to Cotton Street/Abbey Close. The street audit was attached as an appendix to the report.

**DECIDED:**

(a) That it be agreed that the Living Streets report be submitted to relevant Community Planning boards for consideration: and

(b) That it be agreed that Renfrewshire Access Panel undertake further Living Streets reports of appropriate locations in Renfrewshire.

## 8 TACKLING POVERTY UPDATE: VOLUNTEERING PLACEMENTS PROJECT

Under reference to the Minute of the meeting of the Forum for Empowering Communities Thematic Board held on 17 November 2015, A McNiven advised that funding had now been released from the Tackling Poverty Programme to provide supported volunteering and work experience opportunities targeted at young people with Additional Support Needs. It was noted that Renfrewshire Access Panel were working with employers to raise awareness and to ensure that any necessary adaptations were in place. It was hoped that the project would continue after funding which would in turn help to enhance the employability of young people.

**DECIDED:** That the verbal update be noted.

## 9 DRAFT EMPOWERING COMMUNITIES ACTION PLAN

There was submitted a report by A McNiven relative to the revised action plan for the Forum for Empowering Communities Thematic Board. The report advised that the action plan had set out tasks to be achieved in support of the agreed Community Planning targets. The draft action plan was attached as an appendix to the report.

**DECIDED:** That the report and action plan be agreed.

## 10 MEMBERSHIP OF RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES

There was submitted a report by the Lead Officer for the Forum for Empowering Communities Thematic Board (the Forum) relative to membership of the Board. The report advised that the Forum had operated productively to date with its original membership, supplemented by members co-opted on to the Forum to address specific issues. However, it was now appropriate that the Forum sought to widen its membership to ensure that there was good representation at meetings and to enable some additional third sector organisations to participate in the Forum as appropriate, in accordance with emerging guidance from the Community Empowerment (Scotland) Act 2015. It was also noted that substitute arrangements should be put in place if members were unable to attend the meeting.

**DECIDED:**

- (a) That it be agreed that an invitation be extended to additional third sector organisations that have the capacity to contribute across the range of issues that the Forum addressed to join the Forum For Empowering Communities Thematic Board;
- (b) That it be agreed that Forum Board Members nominate a substitute from their organisation to attend meetings in the event that they are unable to attend; and
- (c) That it be agreed that the Chair of the Forum write to appropriate organisations to invite them to join the Forum For Empowering Communities Thematic Board.

## 11 UPDATE FROM THEMATIC BOARDS

Feedback reports from the members who had been present at the various Thematic Boards were submitted in respect of

- Greener Renfrewshire Thematic Board;
- Jobs & the Economy Thematic Board;
- Safer & Stronger Renfrewshire Thematic Board ;
- Children & Young People Thematic Board; and
- Community Care Health & Wellbeing Thematic Board .

**DECIDED:** To note the feedback provided in the reports.



## Minute of Meeting Children & Young People Thematic Board

Date	Time	Venue
Thursday, 31 March 2016	10:00	Abercorn Conference Centre, Renfrew Road, Paisley, PA3 4DR

### PRESENT

Councillors Henry and Bibby (Renfrewshire Council); K Miller, Engage Renfrewshire; N Burns, Police Scotland; M Ferguson, Renfrewshire Health & Social Care Partnership; D Hawthorn, S Graham and S Glasgow (all Renfrewshire Council); M Gilligan, Skills Development Scotland; and S Graham, West College Scotland.

### CHAIR

Councillor Henry, Chair, presided.

### IN ATTENDANCE

B Davidson, Developing Young Workforce; Y Farquhar and C MacDonald (both Renfrewshire Council); and L Devine and N McIntosh, Stronger Communities.

### APOLOGIES

Councillor McCartin, Renfrewshire Council; L O'Brien, Barnardos; R Ritchie, Children 1st; A Lowe, Renfrewshire Child Protection Committee; J Melrose, Area Support Team; P MacLeod, G McKinlay, J Trainer and S Bell (all Renfrewshire Council); and J Divers, Scottish Fire and Rescue Services.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimidated prior to commencement of the meeting.

The meeting was opened by Stephanie Graham, Vice Principal Educational Leadership, West College Scotland who welcomed everyone to West College Scotland. She gave a brief overview of the positive developments since the merger of Clydebanks College, Reid Kerr College and James Watt College and advised that the College now had a clear agenda for future action to improve and enhance quality. Councillor Henry thanked West College Scotland on behalf of the Board for hosting the meeting.

## **1 MINUTE OF PREVIOUS MEETING**

There was submitted the Minutes of the Children & Young People Thematic Board held on 4 February 2016.

**DECIDED:** That the Minutes be approved.

## **2 ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:**

(a) That it be agreed that completed actions within C&YP.24.02.15(8) and C&YP.11.06.14 (4) would be removed from the Action Log; and

(b) That the Action Log be approved.

## **3 INTEGRATED CHILDREN'S SERVICES IMPROVEMENT PLAN - OUTCOME 3 PROGRESS REPORT**

There was submitted a report by the Director of Children's Services relative to an update on the progress being made against Outcome 3 of the Integrated Children's Services Improvement Plan.

During discussion it was agreed that Outcome 4 of the Integrated Children's Services Plan would be submitted to the next meeting of the Board.

**DECIDED:**

(a) That it be agreed that Outcome 4 be submitted to the next meeting of the Board; and

(b) That the report be noted.

## **4 WEST REGIONAL DEVELOPING YOUNG WORKFORCE**

B Davidson gave a presentation on the development of the West Regional Developing Young Workforce. He gave a brief overview of the programme; detailed the agencies, stakeholders, Board and Team involved; highlighted the focus of the programme; advised

on the changing job market; indicated what they were hoping to achieve and the strategies that were being put in place.

**DECIDED:** That the presentation be noted.

## **5 DEVELOPING A NATIONAL MISSING PERSONS STRATEGY: PROVISION OF RETURN INTERVIEWS**

There was submitted a report by the Director of Children's Services relative to the National Missing Persons Steering Group which was currently developing good practice guidance to support the provision of return interviews across Scotland. Each Community Planning Partnership (CPP) had been asked to co-ordinate a survey response to gather information about current practice and a copy of Renfrewshire CPP's response was attached as an appendix to the report.

**DECIDED:** That the Community Planning Partnership response to the Provision of Return Interviews survey be noted.

## **6 STRONGER COMMUNITIES**

L Devine and N McIntosh gave a presentation relative to the Stronger Communities project. The presentation gave a brief overview of the project; highlighted the goals for Glenburn; detailed what stage the project had reached and their goals; and the vision and idea for the future of Stronger Communities in Renfrewshire.

A general discussion followed and it was intimated that the project was trying to get refunded but required match funding. Y Farquhar advised that she would contact the Project Officer to facilitate discussions with relevant CPP Board Members.

**DECIDED:**

(a) That contact be made with the Project Officer to facilitate discussions with relevant CPP Board Members; and

(b) That the presentation be noted.

## **7 ESTABLISHMENT OF THE CHILDREN & YOUNG PEOPLE PARTICIPATION GROUP**

There was submitted a report by the Director of Children's Services relative to the establishment of the Children & Young People Participation Group.

The report advised that in response to the recommendation of the Children's Services Inspection and to ensure a co-ordinated partnership approach to participation, it was recommended that a multi agency partnership group be established. The Children and Young People Participation Group would be responsible for reviewing the Participation Strategy and developing a Participation Action Plan. The group would also play a key role in coordinating the planning and reporting around Children's Rights as detailed within the Children and Young People (Scotland) Act 2014.

**DECIDED:**

- (a) That it be agreed that a Children and Young People Participation Group be established; and
- (b) That it be agreed that a role and remit of the group be submitted to the next meeting of the Board.

**8 CHILDREN & YOUNG PEOPLE (SCOTLAND) ACT 2014 - GETTING IT RIGHT FOR EVERY CHILD (GIRFEC), INFORMATION SHARING PRACTITIONER GUIDANCE**

There was submitted a report by the Senior Officer (GIRFEC) relative to the Getting It Right For Every Child Information Sharing Practitioner Guidance.

The report indicated that the Children and Young People (Scotland) Act 2014 provided a framework for information sharing between professionals to support the functions of the Named Person and the operation of the Child's Plan. The current information Sharing Practitioners Guidance was approved in 2014 with a view to further update and review as part of the full implementation of the information sharing duties from 31st August 2016. Feedback from practitioners and the Children's Services Inspection Report indicated that this was valuable guidance for staff. The updated Information Sharing Practitioner Guidance was attached as an appendix to the report. Additional content would be added to the Guidance with detailed information about contact details of the Named Person Service when it was finalised in the near future.

A general discussion followed relating to the wording within the guidance. It was agreed that the wording within paragraph 4.13 of the Practitioner's Guidance would be revised and an updated version would be submitted to a future meeting of the Board.

**DECIDED:**

- (a) That the updated Information Sharing Practitioner Guidance for implementation from 31st August 2016 be approved, subject to the revisions to the wording at paragraph 4.13 being made:
- (b) That the minor amendments to the Guidance once specific contact details on the Named Person service are available be agreed; and
- (c) That a revised update of the Guidance be submitted to a future meeting of the Board.

## Minute of Meeting Greener Renfrewshire Thematic Board

Date	Time	Venue
Friday, 01 April 2016	10:00	CMR 3, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### PRESENT

Councillors E Devine and Audrey Doig; O Reid, J Lynch, M Higginbotham, C Thorpe, L Feely and S Marklow (all Renfrewshire Council); I Cunningham, Engage Renfrewshire; J Wilby, Forum for Empowering Communities; and J Still, Renfrewshire Health & Social Care Partnership.

### IN ATTENDANCE

K Cuthbert, S Graham, J Brown and C MacDonald (all Renfrewshire Council); and T McGrory, Loud n Proud.

### CHAIR

Councillor E Devine, Chair, presided.

### APOLOGIES

S MacDougall, Renfrewshire Council; A Fraser, FLAIR Representative; and C Devine, Zero Waste Scotland.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

## 1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Greener Renfrewshire Thematic Board held on 1 February 2016.

**DECIDED:** That the Minute be approved.

## 2 **ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:** That the Rolling Action Log be approved.

## 3 **DEVELOPMENT OF THE STRATEGIC ACTION PLAN FOR THE GREENER AGENDA**

There was submitted a report by the Head of Public Protection, Community Resources, Renfrewshire Council relative to the development of the Strategic Action Plan for the Greener Agenda.

The report indicated that four sub-groups had been established, each led by relevant partners and supported by key officers. A large number of cross-cutting issues had been identified between the work of the Greener Housing Sub-Group and the Carbon Management and Waste Reduction Sub-Group and it was proposed therefore, that these groups be merged to form one sub-group under the remit of Carbon Management. The priorities of the group would address carbon management and energy efficiency issues across Renfrewshire as well as the issues relating to the management of waste and recycling.

The report also noted good progress had been made by the Greener Transport Sub-Group and Greener Communities Sub-Group action plans.

**DECIDED:**

(a) That it be agreed that the Housing Sub-Group and the Carbon Management and Waste Reduction Sub-Group be merged to form one Sub-Group under the priority of Carbon Management; and

(b) That the strategic priorities which had been agreed within the Greener Transport Sub-Group and Greener Communities Sub-Group action plans be noted.

## 4(a) **STALLED SPACES SCOTLAND**

There was submitted a report by the Head of Public Protection, Community Resources, Renfrewshire Council which provided an update on the Stalled Spaces Scotland project.

The report indicated that community groups had been invited to apply for grants of between £250 and £5,000 to bring derelict or vacant land back to temporary use within the Renfrewshire area as part of the Stalled Spaces Scotland programme. It was noted that 75% of projects funded had to be town centre based. Applications were approved

by the Greener Renfrewshire Thematic Board, having been initially assessed for essential criteria by the Greener Communities Sub-Group. The Board had now allocated its total funding budget of £20,000 to nine projects across Renfrewshire to fund a range of projects in growing and planting, live music, art, and filming.

**DECIDED:**

(a) That the report be noted; and

(b) To note that further reports on the progress of the projects funded by Stalled Spaces Scotland would be submitted to future meetings of the Board.

**4(b) UPDATE ON LOUD N PROUD STALLED SPACES SCOTLAND PROJECT**

Thomas McGrory, Manager, Loud n Proud, gave a presentation relating to the Loud n Proud Stalled Spaces project. The presentation gave a brief overview of what they were trying to achieve; summarised the outcomes; and highlighted future events.

A general discussion followed which centered around the lessons learned from the project and better promotion of these types of events.

**DECIDED:** That the presentation be noted.

**5 HOUSING ENERGY EFFICIENCY AND CARBON REDUCTION PROGRAMMES**

A report was submitted by the Housing Asset and Investment Manager, Development & Housing Services, Renfrewshire Council which provided an update on the Scottish Government's Home Energy Efficiency Programme for Scotland: Area Based Schemes (HEEPS: ABS) initiative. The report also updated members on the announcement of the new Scotland's Energy Efficiency Programme (SEEP) which was launched on 22nd January 2016.

**DECIDED:**

(a) That the position with both HEEPS: ABS and SEEP initiatives be noted; and

(b) That it be noted that a report was presented to the Housing and Community Safety Policy Board on 15 March 2016 regarding the approach being adopted by Renfrewshire Council with each initiative.

**6 CARBON MANAGEMENT & WASTE REDUCTION SUB-GROUP**

Craig Thorpe, Corporate Asset/Energy Manager, Development & Housing Services, Renfrewshire Council gave a presentation which updated the Board on the merger of the Greener Housing Sub-Group with the Carbon Management and Waste Reduction Sub-Group.

The presentation gave a brief overview of the current structure; highlighted the proposed structure; and detailed the changes to be made.

**DECIDED:** That the presentation be noted.

7 **GREENER TRANSPORT SUB-GROUP MINUTES OF MEETING ON 9 FEBRUARY 2016**

There was submitted a report by the Head of Public Protection, Community Resources, Renfrewshire Council which provided details of the meeting of the Greener Transport Sub-Group which took place on 9 February 2016. The Minute of the meeting was attached as an appendix to the report.

**DECIDED:** That the report be noted.

8 **GREENER COMMUNITIES SUB-GROUP MINUTES OF MEETING OF 11 FEBRUARY 2016.**

There was submitted a report by the Head of Public Protection, Community Resources, Renfrewshire Council which provided details of the meeting of the Greener Communities Sub-Group which took place on 11 February 2016. The Minute of the meeting was attached as an appendix to the report.

**DECIDED:** That the report be noted.

**DECLARATION OF INTEREST**

During consideration of the undernoted item, Councillor Audrey Doig declared a financial interest on the grounds that she was employed by Renfrewshire Leisure Ltd. However, as she considered the interest to be insignificant she did not consider it necessary to leave the meeting.

9 **RENFREWSHIRE ACCESS STRATEGY**

A presentation was given by Kate Cuthbert, Access Officer, Development & Housing Services, Renfrewshire Council relative to the draft Outdoor Access Strategy for Renfrewshire. The presentation gave a brief overview of the strategy; highlighted some of the achievements and the partners involved; detailed some of the completed projects; summarised the aims and outcomes of the access strategy; and outlined the strategic actions and action plans.

**DECIDED:** That the presentation be noted.

10 **OVERVIEW OF INITIATIVES AND GOOD PRACTICE**

There was submitted a report by the Head of Public Protection which provided an overview of recent developments, initiatives and funding streams made available to Community Planning Partnerships in Scotland.

**DECIDED:** That the report be noted.