



# Renfrewshire Valuation Joint Board

## Notice of Meeting and Agenda Renfrewshire Valuation Joint Board

Date	Time	Venue
Friday, 20 November 2015	14:00	The Robertson Centre, 16 Glasgow Road, Paisley, PA1 3QF

KENNETH GRAHAM  
Clerk to the Joint Board

### Members

Provost Carmichael, Councillors O'Kane, Gilbert and Green (East Renfrewshire Council); Brennan, Nelson, Jones and Shepherd (Inverclyde Council); and Lawson, M Sharkey, Williams, Hood, McGee, Bibby, Audrey Doig, and Mullin (Renfrewshire Council).

Convener - Councillor Mullin.

### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.gov.uk/agendas](http://www.renfrewshire.gov.uk/agendas).

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to reception where they will be met and directed to the meeting.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | <b>Minute</b>   | <b>5 - 10</b>  |
|          | Minute of meeting held on 21 August, 2015.                                  |                |
| <b>2</b> | <b>Revenue Budget Monitoring</b>  | <b>11 - 14</b> |
|          | Report by Treasurer.  |                |
| <b>3</b> | <b>Performance Report</b>   | <b>15 - 18</b> |
|          | Report by Divisional Assessor and Assistant Electoral Registration Officer. |                |
| <b>4</b> | <b>Electoral Registration</b>   | <b>19 - 22</b> |
|          | Report by Assessor and Electoral Registration Officer.                      |                |
| <b>5</b> | <b>Record Management Plan</b>   | <b>23 - 52</b> |
|          | Report by Depute Assessor and Electoral Registration Officer.               |                |
| <b>6</b> | <b>2017 Non-domestic Rating Revaluation Progress Report</b>                 | <b>53 - 54</b> |
|          | Report by Divisional Assessor and Assistant Electoral Registration Officer. |                |
| <b>7</b> | <b>Reaccreditation of Public Services Network</b>                           | <b>55 - 56</b> |
|          | Report by Depute Assessor and Electoral Registration Officer.               |                |
| <b>8</b> | <b>Budgetary Reductions and Restructuring</b>                               | <b>57 - 58</b> |
|          | Report by Depute Assessor and Electoral Registration Officer.               |                |

## **9 Date of next meeting**

Note that the next meeting of the Joint Board will be held at 2.00 pm on Friday, 15 January, 2016 within the offices of the Renfrewshire Valuation Joint Board, Glasgow Road, Paisley.