

Minute of Meeting

Renfrewshire Health and Social Care Integration Joint Board.

Date	Time	Venue
Friday, 29 January 2021	10:00	Remotely by MS Teams ,

Present

Councillor Jacqueline Cameron, Councillor Jennifer Adam-McGregor, Councillor Lisa-Marie Hughes and Councillor James MacLaren) (all Renfrewshire Council); Margaret Kerr, Dorothy McErlean, John Matthews and Frank Shennan (all Greater Glasgow & Clyde Health Board); Karen Jarvis (Registered Nurse); Dr Shilpa Shivaprasad (Registered Medical Practitioner (non-GP)); Louise McKenzie (Council staff member involved in service provision); Diane Young (Health Board staff member involved in service provision); Alan McNiven (third sector representative); Fiona Milne (unpaid carer residing in Renfrewshire); Stephen Cruickshank (service user residing in Renfrewshire); John Boylan (Trade Union representative for Council); Amanda Walton (Trade Union representative for Health Board); Dr Stuart Sutton (Registered Medical Practitioner (GP)); Shiona Strachan, Interim Chief Officer (Renfrewshire Health and Social Care Partnership); Sarah Lavers, Chief Finance Officer (Renfrewshire Health and Social Care Partnership) and John Trainer, Chief Social Work Officer (Renfrewshire Council).

Chair

Councillor Jacqueline Cameron, Chair, presided.

In Attendance

Ken Graham, Head of Corporate Governance (Clerk) and Elaine Currie, Senior Committee Services Officer (both Renfrewshire Council); Christine Laverty, Head of Mental Health, Addictions and Learning Disability Services, Jackie Dougall, Head of Health and Social Care (West Renfrewshire), Frances Burns, Head of Strategic Planning and Health Improvement, Carron O'Byrne, Head of Health and Social Care (Paisley), James Higgins, Project Officer, David Fogg, Service Improvement Manager, and John Miller, Communications Officer (all Renfrewshire Health and Social Care Partnership).

Recording of Meeting

Prior to the commencement of the meeting the Chair intimated that this meeting of the IJB would be recorded and that the recording would be available to watch on both the Council and HSCP websites.

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

Prior to the start of the meeting the Chair welcomed Shiona Strachan, as Interim Chief Officer, to the meeting.

1 Minute

The Minute of the meeting of the Integration Joint Board (IJB) held on 20 November 2020 was submitted.

DECIDED: That the Minute be approved.

2 Rolling Action Log

The rolling action log for the IJB was submitted.

It was noted that the names in the 'officer responsible' column required to be updated and amended to job titles.

DECIDED: That, subject to the above amendment, the rolling action log and updates be noted.

3 Membership Update - Interim Chief Officer of Renfrewshire IJB

The Clerk submitted a report providing an update on the membership of the IJB.

The report intimated that David Leese had left his post of Chief Officer of the Renfrewshire HSCP on 4 December 2020 and that following an internal recruitment process, interim cover arrangements had been put in place with Shiona Strachan assuming the position of Interim Chief Officer.

DECIDED: That the report be noted.

Sederunt

Amanda Walton joined the meeting during consideration of the following item of business.

4 Chief Officer's Report

The Interim Chief Officer submitted a report providing an update on key operational activity, including the HSCP's operational response to COVID-19 and ongoing recovery activity, since the last meeting of the IJB held on 20 November 2020.

The report intimated that the continually changing circumstances locally and nationally continued to necessitate the prioritisation of the HSCP's response to the pandemic, including the commencement with partners of the COVID-19 vaccination programme. The report also provided an update on the regional and national developments for health and social care services.

The report provided detail in relation to the First Ministers' announcement of additional lockdown measures; the inclusion of IJBs as Category One Responders under the Civil Contingencies Act 2004; the independent review of adult social care; the IJB Records Management Plan; the COVID-19 vaccination programme, both nationally and locally; the conclusion of the flu vaccination programme; care homes; staff testing; PPE; the Renfrewshire COVID Assessment Centre; day support and respite provision; and adult and older people mental health inpatient services.

Members then heard from the Interim Chief Officer, Dr Stuart Sutton and the Heads of Service who provided updates in relation to their specific service.

DECIDED:

(a) That the update on the process for inclusion of IJBs as Category One Responders under the Civil Contingencies Act 2004, as detailed in section 5 of the report, be noted;

(b) That the progress of the independent review of Adult Social Care, as detailed in section 6 of the report, be noted;

(c) That the submission by the Interim Chief Officer of the draft Records Management Plan to the Keeper of the Records of Scotland, subject to full IJB approval at the meeting to be held on 26 March 2021, as detailed in section 7 of the report, be approved;

(d) That the progress made in rolling out the COVID-19 vaccination programme, delivered collaboratively with partners in Renfrewshire Council and NHS Greater Glasgow and Clyde, and future steps in the programme, as detailed in section 8 of the report, be noted;

(e) That the completion of the extended flu vaccination programme in December 2020, as detailed in section 9 of the report, be noted;

(f) That the update on care homes and arrangements for staff testing, as detailed in sections 10 and 11 of the report, be noted;

(g) That the recent changes to testing for care at home, day care and support and personal assistants, as detailed in section 11 of the report, be noted; and

(h) That the COVID-19 operational service updates of the lockdown measures announced by the First Minister on 4 January 2021, as detailed in sections 12 to 15 of the report, be noted.

5 Financial Report 1 April to 30 November 2020

The Chief Finance Officer submitted a report relative to the revenue budget position at 30 November 2020 and the projected year-end position for the year ended 31 March 2021.

The report intimated that as previously highlighted to members, the impact of COVID-19 on services delivered by the HSCP had been unprecedented. It had required a significant degree of service change within a short period of time, ultimately having a substantial financial impact, the extent of which would become clearer as financial year 2020/21 progressed. These impacts were likely to continue over the medium-term and at least over the next few financial years. The continually changing situation, potential for future spikes in demand for services would create additional delivery and financial pressures as well as impacting on the HSCP's transformation and savings plans, which would require ongoing review and realignment.

The table in paragraph 3.1 of the report included the consolidated summary members were familiar with plus an added level of detail showing the current estimated cost to the HSCP of the response to COVID-19. This provided clarity of the financial impact of COVID-19 on the delegated 2020/21 IJB budget.

The IJB year-to-date position was an underspend of £745,000 and the projected outturn for 2020/21 was an overspend of £1,067,000. This position included the net actual and estimated costs in relation to COVID-19 and was prior to the transfer of any ringfenced balances to general and earmarked reserves at the financial year end. The key pressures were highlighted in section 4 of the report.

The revenue budget position of the HSCP and Health for the financial period 1 April to 11 December 2020 and 30 November 2020, respectively, and the year-end position was detailed in Appendices 1 and 2 to the report; the revenue budget position of Adult Social Care and 'other delegated services' for the period 1 April to 11 December 2020 and the year-end position was detailed in Appendices 3 and 4 to the report; Appendices 5 and 6 to the report provided a reconciliation of the main budget adjustments applied this current financial year; Appendix 7 to the report detailed the Scottish Government funding streams; Appendix 8 to the report detailed the projected movement in reserves; and Appendices 9 and 10 to the report detailed the vacancy position for the HSCP as at 13 November 2020 by client group and job description.

The report also provided information on Scottish Government funding 2020/21; other delegated services; reserves; and a summary of the 2020/21 Scottish Living Wage.

DECIDED:

- (a) That the in-year position as at 30 November 2020 be noted;
- (b) That the projected year-end position for 2020/21 be noted;
- (c) That the current estimated financial assessment of the consequences of the COVID-19 pandemic for 2020/21 be noted; and
- (d) That an increase to the earmarked prescribing reserve, as detailed in paragraph 9.5 of the report, be approved.

6 Recovery and Renewal Planning Update

The Interim Chief Officer submitted a report providing an update on the HSCP's Recovery and Renewal Programme which was being implemented alongside the ongoing response to COVID-19.

The report intimated that the HSCP's focus remained on the safe and effective delivery of health and social care services within infection control guidelines and the continued roll-out of the COVID vaccination programme.

The report provided information on Strand 1 activity which focussed on the launch of the competitive application process for funding to support collaborative community-led projects which delivered upon the Strategic Planning Group's six agreed priorities; the progress of internally focussed renewal activity through Strand 2 of the programme which included workforce planning, day support for older people, and the implementation of a Renfrewshire Recovery Hub; and on prioritising HSCP activity for the remainder of the financial year.

DECIDED:

(a) That the progress made in implementing the Strand 1 community-led approach to improving health and well-being in Renfrewshire with partners in the Strategic Planning Group be noted;

(b) That the work undertaken to date in preparation for the development of a one-year workforce action plan by the end of March 2021 be noted;

(c) That the update provided on the development of a hub and spoke model within Older People's day services be noted;

(d) That the progress made in developing the Renfrewshire Recovery Hub be noted;

(e) That the approach taken by the HSCP to prioritise existing change activity over the remainder of the financial year be noted; and

(f) That it be noted that, reflecting the HSCP's continued prioritisation of the pandemic response and vaccination programme, further recovery and renewal updates would be brought to every second meeting of the IJB with more frequent updates provided should this be necessary.

7 Health and Care Experience Survey 2019/20

The Interim Chief Officer submitted a report relative to Renfrewshire's performance in the biennial Health and Care Experience Survey 2019/20.

The report intimated that since 2009, the Scottish Government had commissioned this survey every two years as part of the Scottish Care Experience Survey Programme. In 2013/14, the survey had been widened to include aspects of care, support and caring responsibilities to support the principles underpinning the integration of health and social care in Scotland. The survey covered five areas of health and care experience, being the GP practice; treatment or advice from the GP practice; out of hours healthcare; care, support and help with everyday life; and caring responsibilities.

It was noted that due to re-wording of the questions in the 2019/20, only two questions were comparable with previous surveys and the report detailed the comparisons from 2013/14 to 2019/20.

The report provided information in relation to survey questions and the HSCP's commitment to improve results and detailed the 2019/20 survey comparisons in terms of Renfrewshire and Scotland.

DECIDED:

(a) That Renfrewshire's performance in the Health and Care Experience Survey 2019/20 be noted; and

(b) That the Partnership's commitment to improve results in targeted areas, and the actions being undertaken to do so, be noted.

8 Mental Health Strategy

The Interim Chief Officer submitted a report advising that the NHS Greater Glasgow and Clyde Mental Health Strategy 2018/23 would be refreshed to ensure the focus of the strategy and the implementation plan reflected progress and the impact of COVID-19.

The report intimated that the Scottish Government, as part of the national Mental Health Strategy 2017/27, had given a commitment to provide funding to support the employment of 800 additional mental health workers to improve access in key settings, this funding was referred to as Action 15.

National Records Scotland published an annual report of the probable suicide deaths in Scotland which indicated that there were 833 deaths by probable suicide in Scotland in 2019, an increase of 6% on 2018 and 16 deaths by probable suicide in Renfrewshire in 2019, an increase from 13 in 2018. Deaths in Renfrewshire in 2018 saw a significant drop from the previous year with 23 deaths in 2017. It was noted that suicide prevention was a significant priority of the strategy and the day-to-day work of Mental Health Services in Renfrewshire and that Action 15 monies had been utilised to strengthen suicide prevention work.

The report provided detail on the refresh of the strategy which was hoped would be concluded in the Spring of 2021 before a period of stakeholder engagement; on Action 15 funding provided to Renfrewshire with a target of providing 27.2 mental health workers by the end of the four-year period, as detailed in Appendix 1 to the report, and outlined the Action 15 financial allocations for Renfrewshire over the coming years; and the report on probable suicide deaths in Scotland 2019 which formed Appendix 2 to the report.

It was noted that Renfrewshire HSCP continued to prioritise the prevention of suicides with a wide range of treatment and care offered to provide support to individuals who had suicidal ideation. The HSCP had recently invested in delivering a broad reaching suite of Suicide Prevention Training Courses which were available to anyone who lived or worked in Renfrewshire free of charge; worked with colleagues within Renfrewshire Council Children's Services and the third sector in numerous awareness raising activities; employed Community Safety Nurses within the Mental Health Crisis Service who formed part of the Community Safety Partnership working in partnership with other agencies to facilitate multi-agency working in providing an early intervention service.

DECIDED:

(a) That it be noted that the refresh of the Mental Health Strategy was underway and that a further update would be provided to the IJB as this work progressed;

(b) That the progress of Action 15 be noted;

(c) That it be noted that the Head of Mental Health, Addictions & Learning Disability Services would continue to work in partnership with the other five GGC HSCPs in progressing the board-wide proposals and lead the Renfrewshire only proposals; and

(d) That the suicide prevention work underway in Renfrewshire and the commitment from the HSCP to prevent these tragedies be noted.

Sederunt

John Trainer and Dorothy McErlean left the meeting during consideration of the following item of business.

9 Renfrewshire Alcohol and Drug Partnership Annual Report

The Interim Chief Officer submitted a report relative to the Renfrewshire Alcohol and Drug Partnership (ADP) Annual Report 2019/20, a copy of which was appended to the report.

The report intimated that the ADP had key responsibility for implementing the National Policy Framework and driving forward local action to reduce the use of and harm of alcohol and drugs. ADPs in Scotland produced annual reports for submission to the Scottish Government and to ensure consistency, the Scottish Government had reformatted the template and had opted for a tick box approach designed to allow consistent reporting on how ADPs were meeting national and local priorities. The ADP Annual Report set out the financial framework used to deliver local and national outcomes ranging from prevention and early intervention initiatives to treatment and support services which continue to be recovery and outcome focused.

The report provided information on drug related deaths in Renfrewshire in 2019 and in the Greater Glasgow and Clyde area in 2017/19. It was noted that Renfrewshire ADP was committed to continuing to work in partnership to reduce the harm caused by alcohol and drugs, to stop drug related deaths and to support more people to recover in Renfrewshire.

DECIDED:

(a) That the breadth of activity in addressing alcohol and drug issues detailed in the ADP Annual Report 2019/20 be noted; and

(b) That the work currently underway and the future actions to prevent and reduce the number of drug related deaths in Renfrewshire be noted.

10 Renfrewshire Alcohol and Drug Commission

The Interim Chief Officer submitted a report relative to the final report from the Alcohol and Drug Commission outlining their intentions to improve the life chances of individuals impacted by alcohol and drugs, a copy of which formed Appendix 1 to the report.

The report intimated that the Renfrewshire Community Planning Executive Group had agreed to establish an Alcohol and Drugs Commission in 2018, the remit of which was to establish a true picture of drug and alcohol use in Renfrewshire and to make recommendations on what partners could do together to support local people and communities adversely affected by drug and alcohol use to improve life outcomes.

The HSCP and ADP had undertaken a self-assessment against the recommendations of the Commission's final report. As a result of the challenges caused by COVID-19, some of the actions identified as part of the implementation phase of the Whole System Review had been paused, however, most actions were now moving forward at pace. It was noted that Renfrewshire Council had allocated £2 million to support its recommendations with £1.34 million already agreed to support a number of the actions as detailed in Appendix 2 to the report.

A detailed action plan would be developed setting out Renfrewshire Council's and partners' responses to the Commission's report and recommendations would be prepared and submitted to the next meeting of Renfrewshire Council's Leadership Board scheduled to be held on 24 February 2021. A Programme Board, chaired by Renfrewshire Council's Chief Executive would drive the delivery of the action plan and resulting programme of work and operational delivery of the programme would be led by the Head of Policy and Commissioning, with a co-ordinator post put in place to support the implementation, delivery and evaluation of all new initiatives.

DECIDED:

(a) That the HSCP's actions to support the implementation of the Alcohol and Drug Commission's recommendations be noted;

(b) That the contents of the ADP self-assessment, as detailed in Appendix 1 to the report, and the funding allocation, as detailed in Appendix 2 to the report, be noted; and

(c) That it be noted that following the meeting of Renfrewshire Council's Leadership Board on 24 February 2021, a further update would be provided to the IJB if any implications for the HSCP were identified.

Sederunt

Fiona Milne left the meeting during consideration of the following item of business.

John Trainer re-joined the meeting prior to consideration of the following item of business.

11 Consultation- Review of the Model Code of Conduct for Devolved Public Bodies in Scotland

The Clerk submitted a report relative to the Scottish Government consultation in relation to a review of the Model Code of Conduct for Devolved Public Bodies.

The report intimated that Renfrewshire IJB was a devolved public body for the purposes of the Ethical Standards in Public Life etc. (Scotland) Act 2000, which meant that the IJB was required to adopt the Model Code of Conduct for Devolved Public Bodies and that IJB members were required to comply with the terms of the Code.

The Scottish Government had now started a consultation in relation to a review of the Model Code with the deadline for responses being 8 February 2021. The Model Code had not been reviewed since 2014 and the Scottish Government had expressed the view that they wanted to make the Code easier to understand. The revised Code also took into account developments in society such as the role of social media and made it clear that bullying and harassment was completely unacceptable and should not be

tolerated. The revised code was to be fit for purpose and ensure that the highest standards of conduct were maintained.

The report detailed the main changes that had been made to the Model Code and the report recommended that the IJB respond to the consultation to support the revisions made to the Code of Conduct.

DECIDED:

(a) That the terms of the consultation by the Scottish Government on the review of the Model Code of Conduct for Devolved Public Bodies be noted; and

(b) That the IJB agree to support the terms of the revised Model Code included in the consultation document.

12 Proposed Dates of Meetings of the Integration Joint Board 2021/22

The Clerk submitted a report relative to proposed dates of meetings of the IJB in 2021/22.

DECIDED:

(a) That it be noted that meetings of the IJB would be held at 10.00 am on 22 March and 25 June 2021;

(b) That meetings of the IJB be held at 10.00 am on 17 September and 19 November 2021 and 28 January, 25 March and 24 June 2022; and

(c) That members be advised of the venue for future meetings.

13 Date of Next Meeting

DECIDED: That it be noted that the next meeting of the IJB would be held remotely by MS teams at 10.00 am on 26 March 2021.